Minutes of the regular meeting of the LOSAC committee

Date: February 19, 2020
Time: 1:29pm
Founders Memorial Library, Room 411

Present: Michele Hunt (Chair), Steffen Scharmacher (Vice-Chair), Tristan Draper (Secretary), Anthony Velazquez (LAC Representative), Joanna Kulma (Historian)

I. Old Business:
   Approval of Agenda
   The agenda for February 19, 2020 was approved.

   Archival Review
   The committee reviewed and approved the following LOSAC documents to be archived in the Regional History Center:
   1. Agenda: January 22, 2020
   2. Minutes: January 22, 2020

   E-mail Updates
   Sarah Carli joined the Libraries – scarli@niu.edu

   LOSAC Suggestion Box
   No submissions received.

   Office Supply/Tchotchke Swap:
   The office supply/tchotchke swap ran from 1:30-2:30. The turn out was positive, but low. If the event continues next year LOSAC will inquire about combining it with an FLA event, such as the chili cook off.

II. New Business:
   Operating Staff Suggestions:
   LOSAC received a suggestion for Founders’ to host CPR training every two years for library staff. Michele will email Dean Barnhart about the possibility of hosting CPR training.

   Department Heads Meeting Notes
   Meeting was canceled.

   LAC meeting
   Meeting was canceled.
Link to OSC minutes

No minutes.

Meeting was adjourned at approximately 1:38pm.
Our next regular meeting is scheduled for March 18, 2020 at 1:30 in Room 411.

Respectfully Submitted,
Tristan Draper, Secretary