

2-19-2020

## LOSAC Minutes 2020-02-19

Library Operating Staff Advisory Committee

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## Minutes of the regular meeting of the LOSAC committee

**Date:** February 19, 2020

**Time:** 1:29pm

**Founders Memorial Library, Room 411**

**Present:** Michele Hunt (Chair), Steffen Scharmacher (Vice-Chair), Tristan Draper (Secretary), Anthony Velazquez (LAC Representative), Joanna Kulma (Historian)

### I. Old Business:

#### **Approval of Agenda**

The agenda for February 19, 2020 was approved.

#### **Archival Review**

The committee reviewed and approved the following LOSAC documents to be archived in the Regional History Center:

1. Agenda: January 22, 2020
2. Minutes: January 22, 2020

#### **E-mail Updates**

Sarah Carli joined the Libraries – scarli@niu.edu

#### **LOSAC Suggestion Box**

No submissions received.

#### **Office Supply/Tchotchke Swap:**

The office supply/tchotchke swap ran from 1:30-2:30. The turn out was positive, but low. If the event continues next year LOSAC will inquire about combining it with an FLA event, such as the chili cook off.

### II. New Business:

#### **Operating Staff Suggestions:**

LOSAC received a suggestion for Founders' to host CPR training every two years for library staff. Michele will email Dean Barnhart about the possibility of hosting CPR training.

#### **Department Heads Meeting Notes**

Meeting was canceled.

#### **LAC meeting**

Meeting was canceled.

**Link to OSC minutes**

No minutes.

Meeting was adjourned at approximately 1:38pm.

Our next regular meeting is scheduled for March 18, 2020 at 1:30 in Room 411.

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Respectfully Submitted,  
Tristan Draper, Secretary