

1-22-2020

## **LOSAC Minutes 2020-01-22**

Library Operating Staff Advisory Committee

Follow this and additional works at: <https://huskiecommons.lib.niu.edu/ua-library>

---

### **Recommended Citation**

Library Operating Staff Advisory Committee, "LOSAC Minutes 2020-01-22" (2020). *University Libraries Archive*. 275.

<https://huskiecommons.lib.niu.edu/ua-library/275>

This Minutes is brought to you for free and open access by the Teaching & Learning Archives at Huskie Commons. It has been accepted for inclusion in University Libraries Archive by an authorized administrator of Huskie Commons. For more information, please contact [jschumacher@niu.edu](mailto:jschumacher@niu.edu).

## Minutes of the regular meeting of the LOSAC committee

**Date:** Wednesday, January 22, 2020

**Time:** 1:30pm

**Founders Memorial Library, Room 411**

**Present:** Michele Hunt (Chair), Steffen Scharmacher (Vice-Chair), Tristan Draper (Secretary), Anthony Velazquez (LAC Representative)

### I. Old Business:

#### **Approval of Agenda**

The agenda for January 22, 2020 was approved.

#### **Archival Review**

The committee reviewed and approved the following LOSAC documents to be archived in the Regional History Center:

1. Agenda: November 20, 2019
2. Minutes: November 20, 2019

#### **E-mail Updates**

None to report.

#### **LOSAC Suggestion Box**

No submissions received.

#### **Office Supplies/Tchotchke Swap Planning**

LOSAC will be collecting items for the office supply/tchotchke swap January 27<sup>th</sup>-February 19<sup>th</sup>. You can drop off items for the swap to any LOSAC representative. The swap day is scheduled for February 19<sup>th</sup> from 1:00-2:30pm in the Staff Lounge.

### II. New Business:

#### **Department Heads Meeting Notes – 1/7/20**

**Present:** Fred Barnhart, Michele Hunt, Wendell Johnson, TJ Lusher, Sarah McHone-Chase, Jim Millhorn, Hao Phan, Jaime Schumacher, Leanne VandeCreek

**Absent:** Joe Thomas

#### **Hao Phan**

- Rare Books and Special Collections received a CLIR Grant to digitize a selection of manuscripts from the 1600s.
- Rob Ridinger and Sarah Cain are working on a new collection and exhibition on tattoos.

- The Music Library received 10 computers with music software and midis for students to use.
  - A room on the second floor of the Music Library has been converted into a conference room for faculty.
- The deadline for applications for the Web Developer position is 1/16/20.

### **Fred Barnhart**

- NIU 125<sup>th</sup> Anniversary calendars are at the Circulation desk and are limited to 1 per person.
- JSTOR Project Overlap Update: emails have been sent out to departments with bound journals who are affected. Admin is waiting for feedback.
- Fred is a Co-Chair for the Law School Dean Search Committee.
- The Library is in the middle of coordinating and planning the SciFi Conference with NIU Scientists and outside companies like Argon and FIRME. If you'd like to volunteer, please let Fred know.
- Administration is working with the Commercial Card Office so that we can take credit cards for donations and purchases.
- The Provost has officially released budgets to all local departments to manage, but that doesn't mean there is more money.
- Try to utilize Outlook instead of Doodle.
- If you can think of any functionality to implement Teams in a more robust way, please share.
- The search committee for the Associate Dean is starting up. There will be a meeting next week.

### **Michele Hunt**

- Finalizing plans for the Office Supply Swap.

### **Leanne Vandecreek**

- The Education Librarian search has been successful. Alissa Droog begins in April.
- The Library was chosen to be part of a new program called CARLI Counts. The grant funded program focuses on student success and learning how to use research to improve your institution. Deliverables are required and there is room for help. Please let Leanne know if you'd like to volunteer. We want to use the deliverables to advocate for the first floor move into the Education Trifecta.
- The Library will maintain social media accounts for Facebook, Instagram, and Twitter. Crystal Sturgeon will manage them. If you have something you want posted, speak to her.
  - Administration is working on a social media policy.

### **Sarah McHone-Chase**

- Nothing to share.

**Jim Millhorn**

- Nothing to share.

**TJ Lusher**

- The room for the data visualization tables has been decided and should be available next week.

**Jaime Schumacher**

- The results from the open access survey are in and lots of new information has been revealed. Results show that there is room for teaching and dispelling misconceptions.

**Link to OSC minutes**

No minutes to share.

Meeting was adjourned at approximately 1:47pm.

Our next regular meeting is scheduled for February 19th at 1:00pm in the Staff Lounge.

---

Respectfully Submitted,  
Tristan Draper, Secretary