

8-21-2019

LOSAC Minutes 2019-08-21

Library Operating Staff Advisory Committee

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Minutes of the regular meeting of the LOSAC committee

Date: August 21st, 2019

Time: 1:31pm

Founders Memorial Library, Room 411

Present: Michele Hunt (Chair), Steffen Scharmacher (Vice-Chair), Tristan Draper (Secretary), Joanna Kulma (Historian)

I. Old Business:

Approval of Agenda

The agenda for August 21st, 2019 was approved.

Archival Review

The committee reviewed and approved the following LOSAC documents to be archived in the Regional History Center:

1. Agenda: July 25th, 2019
2. Minutes: July 25th, 2019

E-mail Updates

None to report.

LOSAC Suggestion Box

No submissions received.

II. New Business:

- **Annual meeting with operating staff:** Scheduled for August 28th, 2019.
- **OSC Position Opening:** The Operating Staff Council has an opening for the LAC representative. Those interested in applying for this position should see the attached form or visit the OSC website: <https://www.niu.edu/operating-staff-council/>. The completed form can be emailed to Jay Monteiro (jmonteiro@niu.edu) by September 4th. The next OSC meeting is September 5th.
- **Suggestion for seating in the pit:** A suggestion was made to LOSAC members to add seating and/or tables to the area in front of the Discover Center. LOSAC discussed possible options for seating such as moving tables from the side of the library or placing a table in front of the concrete framing of the pit.

Department Heads Meeting Notes

The department heads did not meet this month.

LAC meeting

LAC did not meet this month.

Link to OSC minutes

No minutes to link.

Meeting was adjourned at approximately 1:46pm.

Our next regular meeting is scheduled for September 18th at 1:30pm in Room 411.

Respectfully Submitted,
Tristan Draper, Secretary