Minutes of the LOSAC Annual Meeting

Date: August 29, 2018
Time: 9:00am
Founders Memorial Library, Staff Lounge

Present: Michele Hunt (Chair), Renee Kerwin (Vice-Chair), Ginger Prothero-Schwersenska (alternate-Secretary), Anthony Velazquez (LAC representative), Steffen Scharmacher (Historian)

Introduction

▪ Michele formally introduced the Committee and shared which positions each member holds.
▪ Promised to email out the Annual Report after the meeting.

Report Review & Comments

▪ Birds hitting the library windows is still a concern and we are taking suggestions.
  • Perhaps reaching out to other organizations on campus and offer to let them “tag” our windows.

▪ The notification of Staff Lounge bookings is still a concern. Signage has been put in place to assist in the notification to employees when the lounge is in use and the information can also be found digitally on Blackboard.

Open Suggestions Period

▪ Question concerning work being done in the Staff Lounge.
  • In response Cliff shared that no drop cloth was used so the staff would only have to clean the area once.
  • He also shared that currently only Discover will have access to the remodeled 71N as there is no security gate at the door.
  • The bathrooms between 71N and S should only be used by Discover employees as a back-up.
  • The staff lounge should be locked going forward so carry your keys.

Meeting was adjourned at approximately 9:30am.

Respectfully Submitted,
Ginger Prothero-Schwersenska, Secretary