

1-1-2018

LOSAC Minutes 2018-01

Library Operating Staff Advisory Committee

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Minutes of the regular meeting of the LOSAC committee

Date: January 17, 2018

Time: 1:35pm

Founders Memorial Library, Room 411

Present: Katja Marjetic (Chair), Dee Anna Phares (Vice-Chair), Michele Hunt (Secretary), Renee Kerwin (LAC Representative), Anthony Velazquez (Historian)

I. Old Business:

Approval of Minutes

The minutes of December 20, 2017 were approved.

Archival Review

The committee reviewed and approved the following LOSAC documents to be archived in the Regional History Center:

1. Agenda 12/20/17
2. Minutes 12/20/17

E-mail Updates

None to report.

LOSAC Suggestion Box

No submissions received.

Issues Previously Discussed

Birds: A new dilution mixture was tried on a window in Technical Services that has a good amount of light shining into it. Once dried, what's left behind makes the area to which it was applied appear very dirty. Tonic water was tried as well, but the UV properties are not as strong as suggested by internet resources.

The Dean appreciates the diligence that's been taken to test the viable options. He hasn't gotten a response yet about the work order quote for the Teamsters to apply UV filters to the windows.

Café Construction & Free Coffee: The Dean shared that work on the café should begin within the month. Finalizing work orders and agreements with the new vendor license (as yet undisclosed) have caused delays.

Free coffee has begun and is stationed outside the Security Office.

All-Gender Bathrooms: The Dean understands the concern about awkward interactions in the bathroom. If there has not already been an "out of order" bag placed on the urinal, it should happen soon. He believes this is the same procedure taken in Altgeld Hall and HSC.

II. New Business:

Exploration Teams: There have been several volunteers, many of which are Operating Staff. There will be an announcement about the teams in the coming week.

Please volunteer soon, if you haven't already and wish to participate.

Department Heads Meeting Notes

No meeting this month due to the All Library Meeting.

LAC meeting – 1/19/18

Members Present: Fred Barnhart, John Pendergrass, Christin Nguyen, Jaeyong Bae, Sharon Nelson, Heide Fehrenbach, Doug Bowman, Scot Schraufnagel, Kay Martinovich, Meredith Ayers, Stephanie Torres

Members Excused: Rebecca Hunt, Christin Nguyen, Therese Arado, Joseph Winters, Teresa Jacobsen, Mounika Bammidi

Others Present: Leanne VandeCreek, Jana Brubaker, TJ Lusher, Renee Kerwin

Adopt Agenda: H. Fehrenbach moved to adopt, D. Bowman seconded.

Approval of Meeting Minutes 10/20/17: Minutes from the previous LAC meeting were approved after corrections were made to attendance.

Introductions

Library Administration Updates

a. Exploration Teams (F. Barnhart)

The library is currently working on putting together teams to identify issues within the library. They will consist of Collections, Space, and Services. An AD will be ex officio and liaisons to Administration. We hope there will be 5-7 issues to explore. We would like them to present to the Libraries in May and begin Strategic Planning in the summer.

Teams will consist of staff, faculty, SPS and students. They will use literature, focus groups, field research, and collect metrics.

b. Textbook Task Force (L. VandeCreek)

The taskforce was created to address the impact expensive textbooks have on student success and retention. A Libguide has been created. The libguide has tabs for faculty, students and a general information tab. Some books were pulled from our shelves. Some books come from faculty and some books are available electronically.

The faculty tab shows several ways faculty can help make education resources affordable for students. The students tab suggests places students can rent books or get them cheaper.

Starting this semester the library purchased textbooks to place on Reserve as part of the Textbook Reserves Pilot Program. This targets high impact courses: those with high cost required materials, multiple sections, and high enrollment.

The Task Force is also investigating how academic libraries are addressing the high cost of textbooks. There are a number of groups working on the issue here at NIU as well as at other institutions. The Task Force will make recommendations and present it in the form of a White Paper in early March.

At the end of the semester, the Task Force will examine the usage data for the items to determine its success and how it might be improved.

c. Collections (J. Brubaker)

The library has more funds than it expected to have this year. That money has been allocated to the Textbook Pilot Program, (\$5,000), popular/leisure reading (\$5,000), Get it Now, which is access to journals (\$20,000), Kanopy, a streaming video product (\$15,000), and an academic fund for monographs (\$40,000).

Kanopy is a new patron-driven steaming video acquisition service with over \$30,000 documentaries, classic and independent file. There are no up-front costs and the library will only pay when a purchase is triggered after 4 views of the film. There is an app for Kanopy and we hope to have the titles listed in the databases by mid-February.

d. Facilities (T. Lusher)

Founders Renovations – There are three projects going on in the library.

The café renovation will be a combo food and coffee vendor. This will be up and running before the Holmes Student Center renovations begin. For now, the vending machines have been moved to the 1st floor. We will have one pop, one sport/chilled beverage, one snack and one change machine. The anywhere printer will be outside the cafe and the microwave will be moved to the south side of the escalators.

The columns on the south side wall have new electrical and USB ports. Free coffee will be located outside of the Security Office. Renovations will begin January 29th and will be completed between March and the end of the semester.

The OneCard office will move into the Reserves Processing office (FO105). Reserves Processing will move into the old Billing Office. We are working with them to expand the hours and try to get the Bursars office in there as well. Reserves Processing will move during spring break and we hope construction will begin in April.

71 North – An outside company will be coming in to that area in exchange for having access to hiring students. The outside company will have an entrance area in the “pit.” NIU will have a small space in the area where student can congregate and work together to innovate.

Other business:

The March LAC meeting is scheduled during spring break. A decision will be made at the next meeting as to whether we will meet on that date or not.

Adjournment: The committee adjourned at 2:52 p.m.

Link to OSC minutes

No link available for new minutes.

Meeting was adjourned at approximately 1:49pm.

Our next regular meeting is scheduled for February 21, 2018 at 1:30pm in Room 411.

Respectfully Submitted,
Michele Hunt, Secretary