

8-9-2017

LOSAC Minutes 2017-08-09 Annual Meeting

Library Operating Staff Advisory Committee

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Minutes of the LOSAC Annual Meeting

Date: August 9, 2017

Time: 10:02am

Founders Memorial Library, Staff Lounge

Present: Katja Marjetic (Chair), Dee Anna Phares (Vice-Chair), Michele Hunt (Secretary), Renee Kerwin (LAC representative)

Excused: Anthony Velazquez (Historian)

Introduction

- Katja formally introduced the Committee and shared which positions each member holds.
- Promised to email out the Annual Report after the meeting.

Report Review & Comments

- Birds hitting the library windows is still a concern and we are taking suggestions.
 - An idea to use black construction paper and create decals of our own was shared.
 - Perhaps reaching out to other buildings on campus that have dealt with this in the past can give us some ideas of how to proceed.
 - It was suggested that it's the lights shining from the windows at night that attracts the birds. Darker curtains or noise amplification devices could help deter them.
- The notification of Staff Lounge bookings is still a concern. Without notification, planned lunches are interrupted and staff are inconvenienced.
 - A suggestion was offered that we use the Blackboard or Outlook calendar to notify people of events not only in the Staff Lounge, but around the library as well.
 - It was also suggested to ask and/or remind event schedulers to email about the booking.
- History of the Library Project
 - Teresa Jacobson has information about it.
 - The project itself has been completed, but a review of photographs to include needs to be completed.

Open Suggestions Period

- Approach the Dean about his willingness to hold a fall meeting since he's new and it's an option in our Constitution.
 - It might be a good idea to let everyone know that they can access the Outlook calendar of the Staff Lounge. It indicates when it has been reserved. There may be an option with

the Outlook calendar tied to the Staff Lounge that can send out emails that the space has been reserved.

- It would be a positive experience for Operating Staff and students to have the therapy dogs visit more often during the year. A designated visit for Staff only could be a fun morale booster. Although the Newfoundlands are popular and well known, it would be nice to meet other breeds and encourage individuals that might be intimidated by the size of the Newfoundlands to interact and have a chance to benefit from the visit.
- An adoption event with TAILS was also suggested as well as partnering with dog therapy schools to bring more dogs on campus to assist in their training and to increase the number of visits.

Meeting was adjourned at approximately 10:24am.

Our next regular meeting is scheduled for August 16, 2017 at 1:30pm in Room 411.

Respectfully Submitted,
Michele Hunt, Secretary