

6-1-2017

LOSAC Minutes 2017-06

Library Operating Staff Advisory Committee

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Minutes of the regular meeting of the LOSAC committee

Date: June 21, 2017

Time: 1:40pm

Founders Memorial Library, Room 411

Present: Joe Thomas (Chair), Katja Marjetic (Vice-Chair), Anthony Velazquez (LAC representative), DeeAnna Phares (Historian), Michele Hunt (Secretary).

I. Old Business:

Approval of Minutes

The minutes of May 17, 2017 were approved.

Archival Review

The committee reviewed and approved the following LOSAC documents to be archived in the Regional History Center:

1. Agenda 5/17/17
2. Minutes 5/17/17

E-mail Updates

Rosanne Cordell retired – rcordell@niu.edu

II. New Business:

Current Issues Brought to the Committee:

Annual Meeting with the Dean: Asked Ete if she would like to schedule the meeting before her departure. She agreed and the meeting was held on Wednesday, June 28. Minutes from that meeting will be posted to Blackboard.

LOSAC Suggestion Box: Still waiting on word from the Dean to put in place, but Systems is looking into the best way to implement it.

LOSAC Log: Katja has written up an annual timeline and procedures for LOSAC business to start the log to be passed down to future Committee members.

LOSAC Election: Ballots are in and the Committee will welcome new member Renee Kerwin and returning member Katja Marjetic. Alternates serving a term will be Stacey Bivens and Teresa Jacobsen.

Department Heads Meeting Notes

No department heads meeting for the month of June.

LAC meeting

No LAC meeting for the month of June.

Link to OSC minutes

No link available for new minutes.

<http://www.niu.edu/osc/archives/meetingminutes.shtml>

Meeting was adjourned at approximately 2:00pm

Our next regular meeting is scheduled for July 19, 2017 at 1:30pm in Room 411.

Respectfully Submitted,
Michele Hunt, Secretary