

1-27-2016

LOSAC Minutes 2016-01-27

Library Operating Staff Advisory Committee

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Minutes of the regular meeting of the LOSAC committee
Wednesday, January 27, 2016
1:30 p.m.
Founders Memorial Library, Room 411

Present: Stacey Bivens (Chair), Teresa Jacobsen (Vice-Chair), Joe Thomas (LAC representative), Katja Marjetic (Historian), Sara Richter (Secretary).

I. Old Business:

Approval of Minutes

The minutes of 11/18/2015 were approved. No meeting in December.

Archival Review

The committee reviewed and approved the following LOSAC documents to be archived in the Regional History Center:

1. Agenda 11/18/2015
2. Minutes 11/18/2015

E-mail Updates

Jenny Symonds TS, Keith Cochrane IDS

II. New Business:

Department Heads' meeting notes, 01/12/16

Ete will be running the Department Heads meetings moving forward. There's no formal search happening for the Dean's replacement yet. The BOT is now questioning the use of search firms for these kinds of searches. Due to this he suspects there may not be a search until Fall 2016 with a replacement some time in 2017.

The Dean has no information in regard to FY17. The Provost doesn't think there will be a FY16 budget until March or April. The Dean has asked Sharon and the departments to plan for a 10, 15, and 25% reduction from FY16 to FY17. These cuts will be from non-personnel funding sources. The Dean reports that there won't be layoffs or furloughs that he knows of. The administration believes these measures don't save money over the long run. NIU will have to declare exigent circumstances in order to do this. Western and Chicago State will not be able to make payroll in March. No information was given about NIU's status.

There's been no projections made on enrollment for spring.

Nestor reports that there's less sections available of English 104 than last year.

In Friends of the Library meeting yesterday Lynne talked about the process of program prioritization. She reported that there may be some programs that will be retired and some that may be combined or re-aligned. The Dean expects emphasis in the STEM areas of the University. He encourages us to pay attention to this process as we may have to adjust strategy based on the outcomes. Lynne reports that the committees are required to have a draft of their reports ready by April 1st. There will then be a period of comment and the final reports will be due April 30th. She pointed out that the committee is just making suggestions in the report. It is ultimately the administration's decision to take any action.

TJ reports that the Shibboleth Task Force is scheduled to meet Wednesday for a scope and housekeeping meeting. Shibboleth is a federated Single Sign On tool that is in use by other places on-campus and we can use this tool to alleviate problems we have been having with our vendors that use IP based access control. Not all of our vendors use this technology but there are more and more by the day. NIU is a member of the InCommon Federation which is a large group of organizations that make it possible to share Shibboleth information across a wider scope of organizations.

Nestor reports they are teaching the first full online version of UNIV105 this semester. Enrollment is 24. 25 was the maximum. Larissa and Karen will be instructing. This is the only section being taught. Nestor reports they have made available a series of three tutorials for the Academic Videos Online Database which provides access to over 100,000 videos for research. Nestor reports he has been invited to join the Research and Innovation Advisory Committee. Nestor asked whether we have received a report from the assessment panel or not yet. The Dean wasn't sure and said he'd follow up.

The Dean reports we got permission to hire a music cataloger (Technical Services.) Jana reports a new library assistant started yesterday (Jenny Symonds.)

Sarah reports they are down one position in IDS and somebody gave two week notice so they will be down two. She also reports that there will be Library Legislative Meetups sponsored by ALA. There is one on February 12th. Sarah is hoping to go and encourages anyone who would like to talk to a legislator about the current state of affairs to go too.

Lynne reports little news in Special Collections. Everyone is working on their annual self-evaluations and preparing for the start of the semester. Lynne asks for any articles for Founders Type by the end of January. They are looking for anything the Library is doing. She hopes for 500 words and images are great.

The first friends of the Library event will bring Julia Alvarez to campus on March 22nd. It will start with a lunch meet and greet in Sky Room then a Keynote speech at DeKalb Public Library at 6PM. May 5th will be their annual event in RBSC with custard.

Ete reports that the materials budget was frozen before the holidays. She doesn't think there will be any new books purchased. Only orders that were already placed will come in. She reports there's a very small amount of money in the endowment that she is saving for Spring in case there's something teaching faculty need for Spring for instruction/research that absolutely cannot wait.

Cindy reports the RHC is busy as usual.

The Dean reports the director of CARLI is retiring in June and they aren't sure of the status of a replacement. He isn't sure what that means for the state of CARLI.

No LAC meeting this month.

Link to OSC minutes.

<http://www.niu.edu/osc/archives/meetingminutes.shtml>

OSC in trying to be more assessable to the operating staff will be hold meeting in different locations 3 times a year. January's meeting was held at the Wellness/Literacy (Monsanto) Building. All meetings are open to the public.

Meeting was adjourned at approximately 3:15.

Our next regular meeting is scheduled for February 17, 2011 at 1:30 p.m. in Room 411

Respectfully submitted,
Sara Richter, Secretary