

3-26-2014

LOSAC Minutes 2014-03-26

Library Operating Staff Advisory Committee

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Minutes of the Library Operating Staff Advisory Committee (LOSAC)
Meeting – March 26, 2014
1:30 pm.
Room 409

Present: Ron Barshinger (Secretary), Kristen Lash (LAC Representative), Tina Maxwell (Vice-Chair), Annie Oelschlager (Chair). Margret Abbott (Historian).

Old Business

Approval of minutes

The minutes of February 19, 2014 were approved.

Archival Review

The committee reviewed and approved the following LOSAC documents to be archived in the Regional History Center:

Agenda	January 19, 2014
Minutes	January 19, 2014

E-mail Updates

Penelope Turgeon and Kurt Westhoff will be new Library Assistants as of March 31, 2014. Charisma Turner is no longer employed at the library as of March 14, 2014.

LOSEP Updated Procedures

Annie Oelschlager will send an inquiry to the LOSEP committee about the concern that was brought to LOSAC in regards to the new updated document.

New Business

A. Department Heads Meeting

Department Head Meeting Minutes: March 11, 2014

From the Dean:

--Patrick attended CARLI Board meeting last Friday (3/7). He noticed that "the UIUC student newspaper had an article stating that if the state will not extend the temp. income tax, UIUC is expecting a possible 12% reduction in funding from the state." Later that evening Patrick got the message from Susan Singleton (CARLI) stated that the subsidy from UIUC for CARLI might be reduced over a 3-5 year period to cover only infrastructure, space, and utility costs. At this point nobody knows for sure what 'infrastructure' means. Nobody from UIUC talked to Susan about these. Anyhow, she would have a meeting with her staff this past Monday.

--Patrick attended a meeting yesterday with other deans, vice presidents, and the Provost. The budget came up. The reduction percentage is floated between 9-20% for FY15. Again, this is to the whole university. The percentage to different units/departments will be different. With this budget situation, the Dean would like work on priority for hiring.***

--CARLI dropped some members who are for-profit organizations.

--I-Share Next (ISN) Project: CARLI will pursue both commercial products and open source options. For commercial products evaluation, CARLI will send RFI (Request for Information) to UI Purchasing this month. RFI will be posted in April. In May RFI Responses are due. In summer 2014 vendor meetings at ALA and presentations. In the fall, define evaluation criteria. In Feb. 2015, draft functional specs for RFP (Request for proposals and evaluation criteria. Then in March, 2015 the CARLI Board approves, considers, sets future path (open source, RFP, or wait).

--The Dean encourages our NIU folks to volunteer to serve on I-Share Next Task Force. Patrick himself serves on the Nomination Committee. Below is the detail of the announcement from CARLI.

“CARLI will begin to solicit applications for those interested in serving on the I-Share Next Task Force. The ISN Task Force will help CARLI staff craft functional specifications, evaluate RFP responses, and ultimately make the final recommendation to the CARLI Board on the software that will eventually replace Voyager. Any staff from a CARLI Governing library is eligible to apply to serve on the ISN Task Force. Applications will be screened and members will be selected by the CARLI Board of Directors to ensure an appropriate mix of expertise and representation. The ISN Task Force will represent a diverse array of stakeholders in I-Share, ideally including three members each from public universities, private institutions, and community colleges. Members are expected to have considerable experience with shared library systems, and must have their library administration’s support to make the necessary, and significant time commitment to this project over the next three years. “

Rosanne: The party for the Declaration for the Right to Libraries is set for April 17. President Baker, DeKalb Mayor, and the Director of the DeKalb Public Library will be at the party. Other near-by libraries are also invited.

Rosanne: “Satisfaction survey’ for walk-in patrons will start next Sunday.

Rosanne: Display of publications by everyone in the Libraries will be presented at the next FLA gathering. Please send the detail to her by March 28.

Ete: Updates on personnel: Mary Burns will start April 1. Elizabeth Fenwick will train her 6-8 weeks. The interview process for two vacant library assistant positions was done; the selection was made; and the paper work is at HR. Charisma Dawson, library specialist in Tech Services will leave on March 14. The request to replace her was done. Another library specialist position will be posted late March or early April. This position is a split position between Tech Services and Admin (80:20). The position will report to Wanda. He/she will do catalog with emphasis on e-resources and record maintenance. He/she will help Sharon, Rosanne, TJ, and Ete with special projects.

TJ: Reminded people to clean up old files or documents in both V and G drives. Since there were some confusion, she will re-send the message with clearer instruction.

Sarah: CARLI Resources-Sharing Open House will be on April 9, 1:00-3:00 pm at FML.

LAC REPORT – February 21, 2014

Proposed budget has 9 % cut to higher education but it hasn't gone to committee yet. Cuts could go as high as 21 %.

HLC site visits will be next month. Will have open meetings for operating staff, faculty and meetings to specific to university departments.

There will be a signing party for the Declaration for Right to Libraries on April 17, 2014 at the NIU Library. President Baker, Mayor John Rey, DeKalb Public Library and committee members will be among the guests at the signing of this document.

Map library has received globes of the moon and a couple of planets from NASA .

Interview process for new CIO is complete and all candidates have good background.

CFO and Provost searches will be happening soon.

Strategic Plan committee has started working on updating the strategic plan. This will become an annual process to take advantage of new trends for libraries and be supportive of initiatives across campus. Use ready-made groups (LAC and LOSAC, etc) to get feedback. Current plan on will be on the library website under "about us". This will be on the LAC agenda in March. They will formulate questions for groups next week.

There was discussion about the Open Access. Bill 1900 was passed. Four year institutions to make research available to Open Access to the public. Currently this only applies to journal articles. Needs to be put in an institutional repository.

NIU is currently in its last year of grant from Institute of Museum Library Services. Jaime Schumaker, project director, did a presentation on a grant for digital preservation in small and medium size institutions. Includes problems with preserving digital objects (floppy's, DOS, doc files, pdf, jpg, etc).

POWRR is the group responsible for this project and NIU Libraries initiatives is now an international effort. Blogged by professionals and the Library of Congress. They will be holding events during the Open Access Week in Chicago. NIU Library has "established ourselves as thought leaders in the digital preservation field".

Questions about Copyright Clearance from faculty about the new copyright restrictions that NIU placed on them. They had concerns about being allowed to put up multiple chapters from a book on electronic reserves.

Next LAC meeting will be on March 28, 2014 because Patrick will be out of town on March 21.

The next LOSAC meeting will be on April 23, 2014.

LOSAC meeting adjourned at 2:25 p.m.

Respectfully submitted,
Ron Barshinger
LOSAC Secretary