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LOSAC Minutes 2013-04-18

Library Operating Staff Advisory Committee

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Minutes of the Library Operating Staff Advisory Committee (LOSAC)
Meeting – April 18, 2013
1:30 P.M.
Room 409

Present: Margret Abbott, Ron Barshinger, Stacey Bivens (Secretary), Teresa Jacobsen (LAC Representative), Tina Maxwell, Annie Oelschlager (Vice-Chair), Brian Prall (Chair)

I. Old Business

Approval of minutes

The minutes of 03/20/2013 were approved.

Archival Review

The committee reviewed and approved the following LOSAC documents to be archived in the Regional History Center:

Agenda	03/20/2013
Minutes	03/20/2013

Constitution Revisions

The committee continued to discuss this issue, which was brought up at the annual meeting with the operating staff. Due to the decline in the number of operating staff members, it seems to make sense that fewer LOSAC members are needed as representatives. The LOSAC Chair will work on the constitution to revise election procedures, which will provide for a five member committee, instead of a seven-member one.

E-mail Updates

Best wishes to Ismail Said on his retirement from the Rockford branch campus.

II. New Business

Spring State of the Library Address

The annual meeting between the Dean and the Operating Staff will take place at 2:00 PM, in the staff Lounge on Thursday, May 16, 2013. Library Operating Staff are encouraged to come with comments, questions, and concerns they would like Dean Dawson to address.

Department Heads Meeting

May 14, 2013

This was actually a pretty short meeting. Patrick discussed President Peters leaving—he'll be gone by the end of June, and President Baker will be in July 1st. President Baker has already met with certain groups on campus, including the deans, and one thing that he has asked for is the names of external stakeholders (including for the library). President Baker has also apparently been stressing ethical, transparent leadership and better budgeting across the University.

As for the budget in the next FY, we don't know yet whether the reduction is 2.5% or 4%. The Music Library is getting a new roof, and that work is apparently beginning today. Rosanne is working on going through the Strategic Plan (based on the 2009 work) to see what tasks still need to be completed. There will be open meetings on this later. Rosanne is working with Human Resources to arrange a Customer Service work shop. This will be mandatory for all of Public Services (User Services and Reference/Research). (Because she is making it mandatory, I asked Rosanne to consider organizing two identical sessions of the work shop, so that it could be held on two different days, one in the morning and one in the afternoon, so that we are all more likely to be able to attend.) Cindy reports that the search committee has met regarding the position in Regional History, and they are working on the paperwork. They are looking for a July 1st start date for that position. Jana reports that Technical Services has finished most of their RDA training now. Rosanne reports that the Storage issue will still be worked on this summer. Patrick says he is still working on trying to find Storage outside of the Library. Mike reports that the anytime/anywhere printers have been installed in Faraday and in the Music Library.

LAC

The next LAC meeting will be Friday April 19, 2013.

Meeting adjourned at 2:25 P.M.

Respectfully submitted,
Stacey Bivens
LOSAC Secretary