

11-28-2012

LOSAC Minutes 2012-11-28

Library Operating Staff Advisory Committee

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Minutes of the Library Operating Staff Advisory Committee (LOSAC)
Meeting - Wednesday, November 28, 2012
1:30 P.M.
Room 409

Present: Margret Abbott, Teresa Jacobsen, Catina Maxwell, Annie Oelschlager (Vice-Chair), Brian Prall (Chair), Jessica Williams (Historian)

Absent: Stacey Bivens (Secretary)

I. **Old Business**

Approval of minutes 10/24/12

Secretary was absent. Minutes were unavailable for approval

Archival Review

The committee reviewed and approved Agenda 10/24/12

E-mail Updates

There were no new additions or subtractions to the list at this time.

Other

Jessica Williams has been working on the changes to the LOSAC Constitution concerning the amount of committee members serving at one time. She is editing the language to reflect a more appropriate and adaptable system based a percentage of representation for a given population of operating staff. This will accommodate recent and future fluctuations in the staff population.

It was also noted that the sink in the Staff Lounge kitchen is running much better.

II. **New Business**

Department Heads Meeting

Dean Dawson talked about the construction project on the front doors occurring over the holiday break. The architecture office is going to build when the library is closed. Joel will be ensuring the building's security during the transition period when there are no doors. Rachel Hradecky has been hired as the new Government Publications library. She will start January 2, 2013 and will be employed as SPS. Special Collections is out of space leaving two options: 1) if a new campus building soon goes into construction, asking to have space in its basement, especially with climate control. 2) Find an offsite space for things that do not need climate control. Ete et. al. are still working on unbundling journal subscription packages. Dean Dawson is going to discuss with the Provost about using supplement money for serials inflation to defray the cost of publishing for scholars. Administration received an email that there is a campus-wide prohibition of using foundation money to fund department holiday parties. Jana

Brubaker reported that they have finished five interviews for cataloging and will be filling three assistant positions in that department. Katharine White will be leaving January 4, 2013. Nestor Osorio reported that it was the last week of UNIV 105 courses. It was deemed a success. There are four sections being offered this coming spring semester. Rosanne is working on an ongoing signage project collecting data on signs that our outdated and need to be replaced. The project is really expected to take off in the summer of 2013.

LAC

This year's LAC Chair was selected. Lee Sunderlin will be serving again. Arlene Keddie was elected vice-chair. Doug Bowman volunteered to serve as the LAC representative for Collection Development Advising Committee.

Other

It was decided to not have a LOSAC meeting in December.

The Chair met with Dean Dawson where they discussed issues raised by the operating staff at the fall open meeting. The Dean has not heard anything concerning raises, though he expects nothing would happen until a new president is found. Issues concerning applications for student employment will need to be taken up with Sharon Campbell. Joel Cochrane shall be contacted to put in a work order to address the water pressure and temperature of the sink in the kitchen of the Staff Lounge. The Dean would like to have a library-wide meeting to discuss plans for the lower level, but does not have a definitive date.

Cliff Golden shared a thank you letter to staff for their donations to his Boy Scout Troop 33 for Hurricane Sandy relief. The letter was later mass distributed.