

9-19-2012

LOSAC Minutes 2012-09-19

Library Operating Staff Advisory Committee

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Minutes of the Library Operating Staff Advisory Committee (LOSAC)
Meeting – September 19, 2012
1:30 P.M.
Room 202

Present: Margret Abbott, Nancy Adams (LAC Representative), Ron Barshinger, Stacey Bivens (Secretary), Teresa Jacobsen, Tina Maxwell, Annie Oelschlager (Vice-Chair), Brian Prall (Chair), Sara Richter, Jessica Williams (Historian)
Special Guest: Rosanne Cordell, Associate Dean, Public Services

I. Old Business

Approval of minutes

The minutes of 08/15/2012 were approved.

Archival Review

The committee reviewed and approved the following LOSAC documents to be archived in the Regional History Center:

Agenda	08/15/2012
Minutes	08/15/2012

E-mail Updates

Best wishes to Ruth Carlson, Jackie Egolf, August Milz and Ismail Said. The branch campuses, and the libraries located there, are administered by NIU Outreach. The branch libraries are now called Learning Resource Centers and are no longer part of the University Libraries. Our former colleagues who currently are supervised by the NIU Libraries will report to supervisors located on the outreach campuses beginning November 1, 2012.

LOSAC Election

The following operating staff members were elected to LOSAC: Margret Abbott, Tina Maxwell, and Annie Oelschlager were elected for two-year terms; Jessica Williams was elected for a one-year term to help even out elections due to the library reorganization. Alternates are Ron Barshinger and Sara Richter. All outgoing, incoming and continuing members were thanked for their service to LOSAC and to the operating staff. Confidentiality as it pertains to LOSAC meetings was discussed. Officers were selected for the coming year. They are:

Chair:	Brian Prall
Vice-Chair	Annie Oelschlager
Secretary	Stacey Bivens
Historian	Jessica Williams
LAC Representative	Teresa Jacobsen

Annual Report

Annie Oelschlager completed LOSAC's annual report, which has been sent to the Dean and approved. The report will be shared with the rest of the library operating staff at the fall meeting with LOSAC.

II. New Business

Department Heads Meeting

Dean Dawson discussed a Dean's retreat. Student retention was discussed, i.e., it's easier to retain students than to recruit new ones. Also talked about: open access, scholarly communications and the Government Publications position. ITS met its WIFI summer goals, with the goal of 95% campus coverage by next year. It's been discovered that students living in the new dorm receive cell phone reception only if their carrier is Verizon. In regard to printing on campus, on September 3, printing had to be reset to another 300 copies since some students had already used up their paper allotment for this semester. Primo has been removed from the library's homepage, and students' e-mail is being moved to GoogleMail. ITS is bringing in an assessment company to check the library's technology. CARLI is restructuring; there will be a new model in July 2013, and four new libraries are coming into the consortium for a total of 80. A Voyager upgrade is in the works, and this fall will mark the first CARLI meeting in two years. November 1, 2012, is the deadline for equipment and travel requests. Sharon Campbell announced that Joel Cochrane is now Facilities Manager for the library. Sarah McHone-Chase shared that Reserves is hiring, and Jana Brubaker talked about the search for a Music Cataloguer. The second floor reference collection move has been completed. Nestor Osorio shared that reference is weeding its collection. UNIV 105 has five sections this semester.

Chair Meeting with the Dean

The chair again discussed with the Dean the issue regarding the dim lights in the west stairwell of the building, stressing the safety and litigious aspects of the issue. It was reiterated that it was not within the budget to replace the lights at this time. The chair brought a question regarding circulation statistics (including IDS). He also brought a concern regarding the wording used to describe the availability of student employee positions. In addition, the LOSAC chair talked to the Dean about the Disabilities Room on the first floor. There seems to be a lot of activity going on, and LOSAC would like any available information.

Meeting adjourned at 2:40 P.M.

Respectfully submitted,
Stacey Bivens
LOSAC Secretary