

8-15-2012

## LOSAC Minutes 2012-08-15

Library Operating Staff Advisory Committee

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Minutes of the Library Operating Staff Advisory Committee (LOSAC)  
Meeting – August 15, 2012  
1:30 P.M.  
Room 409

Present: Nancy Adams (LAC Representative), Stacey Bivens (Secretary), Teresa Jacobsen, Tina Maxwell, Annie Oelschlager (Vice-Chair), Brian Prall (Chair), Jessica Williams (Historian)

**I. Old Business**

**Approval of minutes**

The minutes of 07/18/2012 were approved.

**Archival Review**

The committee reviewed and approved the following LOSAC documents to be archived in the Regional History Center:

Agenda 07/18/2012

Minutes 07/18/2012

**E-mail Updates**

There are no updates to report this month.

**LOSAC Election**

The LOSAC nomination ballots were turned in. The election ballots will be sent out to all library operating staff. The ballots will be due by August 31, 2012.

**Stairwell Lighting**

A concern was brought to LOSAC that the lighting in the west central stairwell opposite the escalator is insufficient. Brian Prall spoke to the Dean about this. Changing out the lighting would cost around \$100,000. It would be the library's responsibility to pay for this, which exceeds the library's budget.

**II. New Business**

**Annual Report**

Annie Oelschlager completed LOSAC's annual report. It will be sent to the Dean for his review, then shared with the rest of the library operating staff at the fall meeting with LOSAC.

**Number of LOSAC Members**

The committee had a conversation regarding the number of LOSAC members. Currently there are seven, but the number of library operating staff employees has decreased steadily over the last several years. Therefore, the question is does there need to be seven members serving on LOSAC? It was decided to bring this issue up at LOSAC's fall

meeting with the operating staff, and ask for input. In the meantime, Brian Prall will find out how many operating staff positions the library has, how many are filled, and how many will be filled.

Meeting adjourned at 2:35 P.M.

Respectfully submitted,  
Stacey Bivens  
LOSAC Secretary