

7-18-2012

LOSAC Minutes 2012-07-18

Library Operating Staff Advisory Committee

Follow this and additional works at: <https://huskiecommons.lib.niu.edu/ua-library>

Recommended Citation

Library Operating Staff Advisory Committee, "LOSAC Minutes 2012-07-18" (2012). *University Libraries Archive*. 131.

<https://huskiecommons.lib.niu.edu/ua-library/131>

This Minutes is brought to you for free and open access by the Teaching & Learning Archives at Huskie Commons. It has been accepted for inclusion in University Libraries Archive by an authorized administrator of Huskie Commons. For more information, please contact jschumacher@niu.edu.

Minutes of the Library Operating Staff Advisory Committee (LOSAC)
Meeting – July 18, 2012
1:30 P.M.
Room 409

Present: Stacey Bivens (Secretary), Teresa Jacobsen, Tina Maxwell, Brian Prall (Chair), Jessica Williams (Historian)

Absent: Nancy Adams (LAC Representative, excused), Annie Oelschlager (Vice-Chair, excused)

I. Old Business

Approval of minutes

The minutes of 06/19/2012 were approved.

Archival Review

The committee reviewed and approved the following LOSAC documents to be archived in the Regional History Center:

Agenda 06/19/2012

Minutes 06/19/2012

E-mail Updates

There were no e-mail updates to report.

LOSAC Constitution

The LOSAC constitution was amended to account for changes brought on by the library's reorganization. A copy of the amended constitution was e-mailed to all library operating staff, department heads, and Associate Deans. The Chair of each library committee will receive a copy once the committees are in place and a Chair has been chosen.

LOSAC Elections

Nomination ballots were sent out and have been returned. The election committee (Stacey Bivens, Teresa Jacobsen and Brian Prall) is preparing the election ballot.

II. New Business

Annual Report

Annie Oelschlager has compiled a rough draft of LOSAC's annual report, and has sent it around for the committee to review.

Unlocked Door

A concern was brought to LOSAC regarding the south door to the Technical Services area; this is the door adjacent to room 81. It's been observed, usually evenings or weekends, that this door is often left unlocked or even standing open. Brian Prall will

Speak to Joel Cochrane about this.

Stairwell Lighting

A concern was brought to LOSAC that the lighting in the west central stairwell, opposite the escalator, is insufficient. Brian Prall will speak to the Dean about this.

Meeting adjourned at 2:22 P.M.

Respectfully submitted,
Stacey Bivens
LOSAC Secretary