

4-19-2012

LOSAC Minutes 2012-04-19

Library Operating Staff Advisory Committee

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Minutes of the Library Operating Staff Advisory Committee (LOSAC)
Meeting – April 19, 2012
1:30 P.M.
Room 409

Present: Nancy Adams (LAC Representative), Stacey Bivens (Secretary), Pat Galvan, Tina Maxwell, Annie Oelschlager (Vice-Chair), Brian Prall (Chair), Jessica Williams (Historian)

I. Old Business

Approval of minutes

The minutes of 03/21/2011 were approved.

Archival Review

The committee reviewed and approved the following LOSAC documents to be archived in the Regional History Center:

Agenda 03/21/2011
Minutes 03/21/2011

Dean's Annual Spring State of the Library Address

Dean Dawson addressed the Library operating staff on Thursday morning, April 19, 2012. He first addressed the issue of cigarette butts on the ground in front of the library. Two new receptacles have been placed 15 feet away from the front of the building, which complies with state law. The search for a new Associate Dean for Public Services (User Services) is under way. The search will close on May 30. The Dean shared the information that the last search failed because the candidate's salary expectations could not be met. For the current search, there are 67 applicants, telephone interviews are ongoing, and eventually three candidates will be invited to interview on campus. IMLS Leadership Grant Project Director interviews are taking place. This is a two-year temporary position that will be paid for by grant monies.

E-mail Updates

Good-bye and best wishes to Nellie Davis and Sandy Neahrng.

II. New Business

Department Heads Meeting

The searches for the Associate Dean for Public (User) Services and the Metadata Librarian are underway. The fourth floor will be recarpeted starting April 19. The cost for this was piggy-backed onto the cost of the new dormitory. The Dean plans

to make the fourth floor into a quiet study area. Library Security has finished checking offices for items plugged into extension cords or surge protectors. The library is now IDOL (Illinois Department of Labor) compliant. Due to the state's budget woes, there will be a 3% give-back (this is equal to a \$284,000 permanent reduction in the library's budget). There are retirements coming up, and we can save money by not filling positions. Anyone who has ideas where more money can be saved is asked to share these ideas with library administration. The four-day work week begins Monday, June 4. The Writing Center located on the third floor of the library is going to be replaced by a Reading Aid Center. Hoffman Estates is creating a Learning Resource Center.

LAC Meeting

The LAC will meet Friday, April 20, 2012.

Meeting adjourned at 2:10 P.M.

Respectfully submitted,
Stacey Bivens, Secretary