

3-21-2012

## LOSAC Minutes 2012-03-21

Library Operating Staff Advisory Committee

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Minutes of the Library Operating Staff Advisory Committee (LOSAC)  
Meeting – March 21, 2012  
1:30 P.M.  
Room 409

Present: Nancy Adams (LAC Representative), Pat Galvan, Tina Maxwell, Annie Oelschlager (Vice-Chair), Brian Prall (Chair), Jessica Williams (Historian)  
Excused: Stacey Bivens (Secretary),

**I. Old Business**

**Approval of minutes**

The minutes of 2/15/2012 were approved.

**Archival Review**

The committee reviewed and approved the following LOSAC documents to be archived in the Regional History Center:

Agenda 2/15/2012  
Minutes 2/15/2012

**LOSAC Constitution**

The LOSAC Constitution was updated and distributed to staff

**E-mail Updates**

Sandy Neahring and Nellie Davis will be retiring at the end of March.

**Other**

The search for Dean of Public Services is in progress. Lynne Smith is the operating staff representative on the search committee.

Notice of the approval of pay increases appeared in the Northern Today:

<http://www.niutoday.info/2012/03/15/salary-increments-to-come-in-march-30-payroll/>

Salary increases of 2.5% for most staff will appear in the March 30 payroll, retroactive to January 1, 2012.

## **II. New Business**

### **Department Heads Meeting**

Much of the information given at the Department Heads meeting was review of material we have covered before. High points are:

- The Dean and TJ met with ITS. As part of Vision 2020 ITS will be moving the campus to cloud computing. MS Office, etc will be accessible via the cloud and students' e-mail will be via gmail rather than Groupwise. Most of the computer labs will be converted to work areas where students will be able to use their own computers. We offered our lounge space as a test site for this activity with print workstations. A few desktops will be provided for students without computers. The computer lab in the library will be removed but the library will continue to provide desktops for student use (in Reference, etc.) The Holmes Student Center computer lab will be converted by fall.
- Gov Pub is continuing to weed print materials that are accessible online.
- Nestor announced that 5 sections of UNIV 105 were approved to be taught in Fall 2012. It is a 1 credit hour course on information literacy taught by library faculty.
- Beth McGowan, who was hired as a temporary instructor, has become an Assistant Professor to serve as the Health and Human Sciences subject specialist.

### **LAC Meeting**

The LAC meeting was canceled. The next scheduled meeting is April 20, 2012.

### **The Dean's annual spring state-of-the-library address**

The Committee discussed the annual meeting between the operating staff and the Dean. The Chair will meet with the Dean to identify available dates in April. Once the date is secured, we will send out an announcement and request questions for him to be delivered one week in advance.

### **Other**

Metadata Librarian applications are in and being reviewed by the search committee.

Meeting adjourned at 2:20 P.M.

Respectfully submitted,  
Nancy Adams (for Stacey Bivens, Secretary)