FS Steering Committee Agenda 2023-08-30

Northern Illinois University

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I. CALL TO ORDER

II. VERIFICATION OF QUORUM

III. ADOPTION OF THE AGENDA

IV. APPROVAL OF THE APRIL 19, 2023, MINUTES – Pages 2-3

V. PUBLIC COMMENT

VI. ITEMS FOR FS STEERING COMMITTEE CONSIDERATION

VII. DISCUSSION AND APPROVAL OF FACULTY SENATE DRAFT AGENDA – attached packet

VIII. ADJOURNMENT
MINUTES
Faculty Senate Steering Committee
Wednesday, April 19, 2023, 3 p.m.
Altgeld Hall 225
Northern Illinois University
DeKalb, Illinois

VOTING MEMBERS PRESENT: Bohanon, Demir, Hartenhoff, Hunter, Kim, Liberty, Marsh, McConkie, McGowan, Montana, Nicholson, Valentiner

VOTING MEMBERS ABSENT: Douglass

I. CALL TO ORDER
   Faculty Senate (FS) Steering Committee Chair I. Montana called the meeting to order at 3 p.m.

II. VERIFICATION OF QUORUM
   A quorum was verified.

III. ADOPTION OF THE AGENDA
   S. Marsh moved to adopt the agenda, seconded by D. McConkie. Motion passed.

IV. APPROVAL OF THE MARCH 22, 2023, MINUTES
   F. Bohanon moved to approve the minutes, seconded by B. McGowan. Motion passed.

V. PUBLIC COMMENT

VI. ITEMS FOR FS STEERING COMMITTEE CONSIDERATION

VII. DISCUSSION AND APPROVAL OF FACULTY SENATE DRAFT AGENDA – attached packet
   A review of the draft FS agenda included the following points:
   • Professor Alicia Schatteman will present information on the Huskie Closet.
   • The Rules, Governance and Elections Committee will facilitate the election of the 2023-24 Faculty Senate president, as well as several other committee representative elections.
• The proposed amendment to FS Bylaws, Article 4.8, University Assessment Panel, will be presented for a second reading and vote.

• Reports are anticipated from the University Advisory Committee to the Board of Trustees, Social Justice Committee, Student Government Association, Operating Staff Council, Supportive Professional Staff Council.

• Information items will include the FS president annual report, faculty personnel advisory annual report and 2023-24 FS meeting dates.

  H. Nicholson moved to approve the draft agenda per above discussion, seconded by D. McConkie. Motion passed.

VIII. ADJOURNMENT

  Meeting adjourned at 3:30 p.m.
PUBLIC NOTICE AND AGENDA – DRAFT

FACULTY SENATE
Wednesday, SEPTEMBER 6, 2023, 3 p.m.
Altgeld Hall Auditorium, 2nd Floor
Northern Illinois University
DeKalb, Illinois

I. CALL TO ORDER

II. VERIFICATION OF QUORUM

III. ADOPTION OF THE AGENDA

IV. APPROVAL OF THE APRIL 26, 2023, MINUTES – Pages 4-7

V. PUBLIC COMMENT

VI. FACULTY SENATE PRESIDENT’S ANNOUNCEMENTS

VII. PROVOST’S ANNOUNCEMENTS

VIII. ITEMS FOR FACULTY SENATE CONSIDERATION

   A. Blackboard Ultra Transition Update
      Jason Rhode, Associate Vice Provost for Teaching, Learning and Digital Education
      Stephanie Richter, Director of Teaching Excellence and Support

   B. Vice Provost for Academic Affairs – Curriculum Updates
      Alicia Schatteman, Vice Provost for Academic Affairs

   C. Faculty Personnel Advisor – Introduction
      Carrie Kortegast
      Associate Professor, Department of Counseling, Adult and Higher Education
      and Faculty Personnel Advisor
IX. CONSENT AGENDA

A. Approve Department of Management Professor Sarah Marsh to serve as the 2023-24 Faculty Senate vice president per FS Bylaws, Article 2.2.

B. Approve Department of Communication Professor Ferald Bryan to serve as the 2023-24 Faculty Senate parliamentarian per FS Bylaws, Article 2.2.

C. Approve the 2023-24 Faculty Senate standing committee membership rosters per FS Bylaws, Article 3 – Pages 8-9

D. Approve the 2023-24 University Advisory Committee to the Board of Trustees membership roster, confirming Larissa Garcia for a three-year term, and Katy Jaekel as Larissa Garcia’s alternate for the fall 2023 semester per NIU Bylaws, Article 8.4.1.1 – Page 10

E. Approve faculty candidates running unopposed to serve on committees of the university – Page 11

F. Approve Professor George Slotsve to serve as NIU’s academic representative to the State Universities Retirement System Members Advisory Committee (SURSMAC) for the 2023-24 academic year.

G. Approve Professor Sarah Marsh to serve on the 2024 BOT Professorship Award Selection Committee.

X. REPORTS FROM COUNCILS, BOARDS AND STANDING COMMITTEES

A. Faculty Advisory Council to the IBHE – report
   Linda Saborío, NIU representative to FAC-IBHE

B. University Advisory Committee to the Board of Trustees – report
   Felicia Bohanon, Natasha Johnson, Ben Creed
   Larissa Garcia (Katy Jaekel fall 2023 alternate), Karen Whedbee, Brad Cripe

C. Faculty Rights and Responsibilities Committee – no report

D. Social Justice Committee – no report

E. FS-UC Rules, Governance and Elections Committee – report
   Emily McKee, FS/RGE Liaison/Spokesperson

   1. Election of 2023-24 Hearing Panel – A Qualtrics ballot will be distributed to FS tenured/tenure-track voting members following the meeting.
2. Election of 2023-24 non-union faculty and staff grievance pool – A Qualtrics ballot will be distributed to FS tenured/tenure-track voting members following the meeting.

F. Student Government Association – report
   Olivia Newman, SGA President
   Cole Hensley, Speaker of the Senate

G. Operating Staff Council – report
   Natasha Johnson, President

H. Supportive Professional Staff Council – report
   Felicia Bohanon, President

XI. INFORMATION ITEMS

A. Policy Library – Comment on Proposed Policies
B. Minutes, Academic Planning Council
C. Minutes, Athletic Board
D. Minutes, Baccalaureate Council
E. Minutes, Board of Trustees
F. Minutes, Campus Security and Environmental Quality Committee
G. Minutes, Comm. on the Improvement of the Undergraduate Academic Experience
H. Minutes, General Education Committee
I. Minutes, Graduate Council
J. Minutes, Honors Committee
K. Minutes, Operating Staff Council
L. Minutes, Supportive Professional Staff Council
M. Minutes, University Assessment Panel
N. Minutes, University Benefits Committee
O. Minutes, Univ. Comm. on Advanced and Nonteaching Educator License Programs
P. Minutes, University Committee on Initial Educator Licensure
Q. 2022-23 Annual Reports
R. 2023-24 FS schedule: Sep 6, Oct 4, Nov 1, Nov 29, Jan 24, Feb 21, Mar 27, Apr 24
S. University Benefits Committee – seeking one tenured/tenure-track faculty member of Faculty Senate to serve on this committee, which meets virtually on the first Thursday of the month at 1 p.m. Contact Pat Erickson at pje@niu.edu if you can help.
T. Annual call for honorary doctoral degree nominations; materials must be submitted by Friday, Oct. 27.

XII. ADJOURNMENT
MINUTES

Faculty Senate
Wednesday, April 26, 2023, 3 p.m.
Altgeld Hall Auditorium, 2nd Floor
Northern Illinois University
DeKalb, Illinois

Full transcript


Voting members absent: Allori, Borre, Clark, Demir, Douglass, Gors, Konen, Majeed, Mooberry, Rogers, Saborío, Saiyed, Shulman, Sirotkin

Others present: Bryan, Falkoff, Hughes, Ingram, Lee-Gordon, McEvoy, Schatteman

Others absent: Cripe, Ferguson, Groves, Jaekel

I. CALL TO ORDER

Faculty Senate President I. Montana called the meeting to order at 3 p.m.

II. VERIFICATION OF QUORUM

A quorum was verified.

III. ADOPTION OF THE AGENDA

P. Chomentowski moved to adopt the agenda, seconded by D. Valentiner. Motion passed.

IV. APPROVAL OF THE MARCH 29, 2023, MINUTES

D. Valentiner moved to approve the minutes. The motion was seconded and passed.

V. PUBLIC COMMENT

VI. FACULTY SENATE PRESIDENT’S ANNOUNCEMENTS

VII. PROVOST’S ANNOUNCEMENTS
VIII. ITEMS FOR FACULTY SENATE CONSIDERATION

A. **Huskie Closet**
   Alicia Schatteman
   Associate Professor and Director, Center for Nonprofit and NGO Studies

B. Recognition of Faculty Senate members who have completed their service

IX. **FS-UC RULES, GOVERNANCE AND ELECTIONS COMMITTEE** – report
    Lori Hartenhoff, FS Liaison/Spokesperson

A. Election of 2023-24 FS president/UC chair per FS Bylaws, Article 2
   1. Ben Creed
      Yes – 41 votes
      No – 3 votes
      Abstain – 1 vote
      
      **B. Creed** is elected.

B. Committees of the University 2023-24 – Approve faculty candidates running unopposed to serve on committees of the university – walk-in

   **H. Nicholson** moved to approve the faculty candidates running unopposed to serve on committees of the university, seconded by **D. Valentiner**. Motion passed.

C. Committees of the University 2023-24 – Election of faculty candidates running opposed. Following the meeting, a Qualtrics ballot will be distributed to the tenured/tenure track faculty, clinical faculty and instructor members of Faculty Senate.

D. Faculty Senate Personnel Committee 2023-24 – Election of representatives for terms to begin in fall 2023. Those elected to serve on the FSPC must be tenured faculty members of Faculty Senate. Following the meeting, a Qualtrics ballot will be distributed to the tenured/tenure-track faculty members of Faculty Senate.
X. UNFINISHED BUSINESS

A. Proposed amendment to Faculty Senate Bylaws, Article 4.8, University Assessment Panel
SECOND READING/VOTE
Jason Rhode, Associate Vice Provost for Teaching, Learning and Digital Education

H. Nicholson moved to approved the proposed amendment, seconded by P. Chomentowski. Motion passed

Yes – 33 votes
No – 7 votes
Abstain – 5 votes

XI. NEW BUSINESS

XII. REPORTS FROM COUNCILS, BOARDS AND STANDING COMMITTEES

A. Faculty Advisory Council to the IBHE – no report
   Linda Saborío, NIU representative to FAC-IBHE

B. University Advisory Committee to the Board of Trustees – report
   Felicia Bohanon, Holly Nicholson, Ismael Montana
   Katy Jaekel, Karen Whedbee, Brad Cripe

C. Faculty Rights and Responsibilities Committee – no report

D. Social Justice Committee – report
   David Valentiner, Chair

E. FS-UC Rules, Governance and Elections Committee – no report
   Lori Hartenhoff, FS/RGE Liaison/Spokesperson

F. Student Government Association – report
   Dallas Douglass, Speaker of the Senate

G. Operating Staff Council – report
   Holly Nicholson, President
   Natasha Johnson, OSC/FS representative

H. Supportive Professional Staff Council – report
   Felicia Bohanon, President
   Andrew Rogers, SPSC/FS representative
XIII. INFORMATION ITEMS

A. Policy Library – Comment on Proposed Policies (right-hand column on web page)
B. Minutes, Academic Planning Council
C. Minutes, Athletic Board
D. Minutes, Baccalaureate Council
E. Minutes, Board of Trustees
F. Minutes, Campus Security and Environmental Quality Committee
G. Minutes, Comm. on the Improvement of the Undergraduate Academic Experience
H. Minutes, General Education Committee
I. Minutes, Graduate Council
J. Minutes, Honors Committee
K. Minutes, Operating Staff Council
L. Minutes, Supportive Professional Staff Council
M. Minutes, University Assessment Panel
N. Minutes, University Benefits Committee
O. Minutes, Univ. Comm. on Advanced and Nonteaching Educator License Programs
P. Minutes, University Committee on Initial Educator Licensure
Q. Annual Report – Faculty Senate President – Pages 14-17
R. Annual Report – Faculty Personnel Advisor – Pages 18-19
S. 2023-24 FS schedule: Sep 6, Oct 4, Nov 1, Nov 29, Jan 24, Feb 21, Mar 27, Apr 24

XIV. ADJOURNMENT

P. Chomentowski moved to adjourn, seconded by V. Naples. Motion passed.

Meeting adjourned at 4 p.m.
### Faculty Senate Standing Committees – 2023-24

#### FS Steering Committee

<table>
<thead>
<tr>
<th>Faculty</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS</td>
<td>Sarah Marsh</td>
</tr>
<tr>
<td>EDU</td>
<td><strong>Ben Creed, FS President</strong></td>
</tr>
<tr>
<td>EET</td>
<td>TBD</td>
</tr>
<tr>
<td>HHS</td>
<td>In-Sop Kim</td>
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<tr>
<td>LAS</td>
<td>Yasuo Ito</td>
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<tr>
<td>LAW</td>
<td>TBD</td>
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<tr>
<td>LIB</td>
<td>Beth McGowan</td>
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<tr>
<td>VPA</td>
<td>TBD</td>
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</tbody>
</table>

**Instructor** TBD

**Operating Staff** Varsie Geisler

**Supportive Professional Staff** John Boswell

**Student Government Association** TBD

#### FS-Faculty Rights and Responsibilities Committee

<table>
<thead>
<tr>
<th>Faculty</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS</td>
<td>TBD</td>
</tr>
<tr>
<td>EDU</td>
<td>Cindy Campbell</td>
</tr>
<tr>
<td>EET</td>
<td>Mahdi Vaezi</td>
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<tr>
<td>HHS</td>
<td>Charline Xie</td>
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<tr>
<td>LAS</td>
<td>Dennis Brain</td>
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<tr>
<td>VPA</td>
<td>TBD</td>
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#### FS-Faculty Senate Personnel Committee

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<th>Term</th>
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<tbody>
<tr>
<td>BUS</td>
<td>Fall-Mark Mellon</td>
</tr>
<tr>
<td></td>
<td>Spring-TBD</td>
</tr>
<tr>
<td>EDU</td>
<td>Jodi Lampi</td>
</tr>
<tr>
<td>EET</td>
<td>Veysel Demir</td>
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<tr>
<td>HHS</td>
<td>Jeanette Rossetti</td>
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<td>LAS</td>
<td>David Valentiner</td>
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<tr>
<td></td>
<td>Shane Sharp</td>
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<tr>
<td>VPA</td>
<td>Lori Hartenhoff</td>
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</table>
**FS-UC Rules, Governance and Elections Committee**

This listing shows all of the RGE Committee members seated thus far. However, only the FS representatives require FS approval.

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Term</th>
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<tbody>
<tr>
<td>UC-Faculty-VPA</td>
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<td>Fall-TBD</td>
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<tr>
<td></td>
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<td>Spring-Greg Beyer</td>
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<td>UC-Faculty-EET</td>
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<td></td>
<td>Kevin Martin</td>
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<td>UC-Faculty-HHS</td>
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<td></td>
<td>Jane Rose Njue</td>
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<tr>
<td>UC-Faculty-LAW</td>
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<td></td>
<td><strong>Marc Falkoff, Chair</strong></td>
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<tr>
<td>FS Faculty-LAS</td>
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<td></td>
<td><strong>Emily McKee, FS Liaison/Spokesperson</strong></td>
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<tr>
<td>FS Faculty-LAS</td>
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<td>Jaehee Jong</td>
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<tr>
<td>FS Faculty-BUS</td>
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<tr>
<td>FS-Faculty-EDU</td>
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<tr>
<td></td>
<td>Lisa Liberty</td>
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<tr>
<td>FS-Instructor-UC/FS</td>
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<tr>
<td>Student-SGA/UC/FS</td>
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<td>TBD</td>
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<tr>
<td>Operating Staff-UC/FS</td>
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<td>TBD</td>
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<tr>
<td>Supportive Professional Staff-UC/FS</td>
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<tr>
<td></td>
<td>Shannon Stoker</td>
<td></td>
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<tr>
<td>Dean (nonvoting)</td>
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<tr>
<td></td>
<td>Cassandra Hill</td>
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**FS-Social Justice Committee**

<table>
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<th>Role</th>
<th>Name</th>
<th>Term</th>
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<tbody>
<tr>
<td>Faculty-BUS</td>
<td></td>
<td>Fall-Amin Vahedian Khezerlou</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Spring-Biagio Palese</td>
</tr>
<tr>
<td>Faculty-EDU</td>
<td></td>
<td>Gudrun Nyunt</td>
</tr>
<tr>
<td>Faculty-EET</td>
<td></td>
<td>Fall-TBD</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Spring-Sahar Vahabzadeh</td>
</tr>
<tr>
<td>Faculty-HHS</td>
<td></td>
<td>Sheila Barrett</td>
</tr>
<tr>
<td>Faculty-LAS</td>
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<td>Taylor Atkins</td>
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<td>Faculty-LAW</td>
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<td>TBD</td>
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<tr>
<td>Faculty-LIB</td>
<td></td>
<td>Beth McGowan</td>
</tr>
<tr>
<td>Faculty-VPA</td>
<td></td>
<td>Chris Scanlon</td>
</tr>
<tr>
<td>Instructor</td>
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<td>TBD</td>
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<tr>
<td>Student</td>
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<td>TBD</td>
</tr>
<tr>
<td>Operating Staff</td>
<td></td>
<td>Natasha Johnson</td>
</tr>
<tr>
<td>Supportive Professional Staff</td>
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<td>Felicia Bohanon</td>
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</table>


8.4 University Advisory Committee (UAC) to the Board of Trustees

8.4.1 Composition

8.4.1.1 The committee shall consist of the president of the Faculty Senate, the presidents of the Supportive Professional Staff Council and the Operating Staff Council, and three additional faculty members selected to represent the faculty's multiple roles in the university, particularly those in teaching, research, and service. These faculty shall be nominated by the University Council chair and confirmed by the University Council. They shall serve three-year staggered terms. In the event of a mid-term vacancy in a faculty position, the University Council chair shall nominate a person to fill the remainder of that term with the nomination confirmed by the University Council. In the nomination of the faculty representatives, the University Council chair shall consult with the Faculty Senate.

8.4.2 Duties

8.4.2.1 The Board of Trustees expects the president to meet regularly with the University Advisory Committee. The president shall keep the University Advisory Committee informed of and shall seek and receive advice from it about matters coming before the Board of Trustees. The University Advisory Committee may appoint one or two of its members to serve as liaison to each of the working committees of the board. A University Advisory Committee liaison, or a spokesperson chosen by the University Advisory Committee because of expertise on a specific issue, will be recognized at a regularly scheduled point on the committee agenda.

8.4.2.2 The committee shall be accountable to the University Council. Members of the committee shall also be accountable to their specific university organization--Faculty Senate, Operating Staff Council, or Supportive Professional Staff Council.

<table>
<thead>
<tr>
<th></th>
<th>2022-23</th>
<th>2023-24</th>
<th>2024-25</th>
<th>2025-26</th>
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</thead>
<tbody>
<tr>
<td>FS President</td>
<td>Ismael Montana</td>
<td>Ben Creed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Faculty</td>
<td>Karen Whedbee</td>
<td>Karen Whedbee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Faculty</td>
<td>Katy Jaekel</td>
<td>Fall-Katy Jaekel</td>
<td>Spring-Larissa Garcia</td>
<td>Larissa Garcia</td>
</tr>
<tr>
<td>Faculty</td>
<td>Brad Cripe</td>
<td>Brad Cripe</td>
<td>Brad Cripe</td>
<td></td>
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<tr>
<td>SPS Council President</td>
<td>Felicia Bohanon</td>
<td>Felicia Bohanon</td>
<td></td>
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<tr>
<td>Operating Staff Council President</td>
<td>Holly Nicholson</td>
<td>Natasha Johnson</td>
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</tr>
</tbody>
</table>
Committees of the University – For terms to begin in Fall 2023

The nominees listed below are running unopposed to serve on various committees of the university, and they require Faculty Senate approval or recommendation. For each committee, a chart provides the constituency of the vacant seat, the person whose term is expiring, and the nominee who is running unopposed.

**STUDENT CONDUCT BOARD** – 3-year term – Faculty members are recommended by the dean of the college/University Libraries and appointed by the Faculty Senate.

<table>
<thead>
<tr>
<th>CONSTITUENCY</th>
<th>TO REPLACE</th>
<th>NOMINATED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business</td>
<td>TBD for Mya Groza</td>
<td>Nan Qin, FINA</td>
</tr>
<tr>
<td>Visual &amp; Performing Arts</td>
<td>Marc Macaranas</td>
<td>No nominee yet</td>
</tr>
</tbody>
</table>

**UNIVERSITY PRESS BOARD** – 3-year term – Faculty members are nominated by their college/University Libraries, then recommended by Faculty Senate and appointed by the president.

<table>
<thead>
<tr>
<th>CONSTITUENCY</th>
<th>TO REPLACE</th>
<th>NOMINATED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Visual &amp; Performing Arts</td>
<td>Vacancy</td>
<td>No nominee yet</td>
</tr>
</tbody>
</table>