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LOSAC Minutes 2007-01-16

Library Operating Staff Advisory Committee

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Minutes of the regular meeting of the LOSAC committee

Tuesday, January 16, 2007

1:30 p.m.

Room 409

Present: Stacey Bivens (Chair), Mona Strausberger (Vice-Chair), Susan Kapost (Secretary), Angie Schroeder (LAC rep), Joan Metzger (Historian), Pat Arne, Sherry Lee Patterson

Old Business:

Approval of Minutes

The minutes of 12/19/06 were approved.

Archival Review

The committee reviewed and approved the following LOSAC documents to be archived in the Regional History Center:

12/19/06 Agenda

12/19/06 Minutes

1/11/07 Stacey Bivens's email to Mary Munroe, Interim Dean, and Sharon Campbell, Business Administrative Assistant, regarding LOSAC approval of the LOSEP manual

New Staff Email Updates

The personnel list was updated.

New Business:

Since not all staff received a supplemental raise, a question was raised as to whether the Interim Dean and/or the Business Administrative Assistant were aware of this? The Chair will ask the Interim Dean on our behalf.

Also, Susan Kapost would like to remind everyone to be thinking of what kind of questions and/or issues do we want to ask during the interviews for the new dean.

Meeting was adjourned at approximately 2:25 p.m.

Our next meeting is scheduled on February 20, 2007 at 1:30 p.m. in room 409.

Respectfully submitted,
Susan Kapost, Secretary