

12-19-2006

## LOSAC Minutes 2006-12-19

Library Operating Staff Advisory Committee

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Minutes of the regular meeting of the LOSAC committee

**Tuesday, December 19, 2006**

**1:30 p.m.**

**Room 409**

**Present:** Stacey Bivens (Chair), Mona Strausberger (Vice-Chair), Susan Kapost (Secretary), Angie Schroeder (LAC rep), Joan Metzger (Historian), Pat Arne, Sherry Lee Patterson

**Old Business:**

**Approval of Minutes**

The minutes of 11/14/06 were approved.

**Archival Review**

The committee reviewed and approved the following LOSAC documents to be archived in the Regional History Center:

11/14/06 Agenda

11/14/06 Minutes

**New Staff Email Updates**

The personnel list was updated.

**LOSEP Document**

LOSEP manual was approved with the suggestion to the task force that a chart of the changes be included with its distribution.

**Outside Committee Work**

LOSAC feels that Mary Munroe's **From the Interim Dean's Desk** email from October 31, 2006 clarifies the concern about opstaff involvement in outside work related activities.

**New Business:**

An announcement regarding the appointment of the Interim Associate Dean for Public Services should be made soon.

**Other**

The College of DuPage student who initially requested to serve her internship at the library informed the interim dean that she found a position elsewhere.

Meeting was adjourned at approximately 2:10 p.m.

Our next meeting is scheduled on January 16, 2007 at 1:30 p.m. in room 409.

Respectfully submitted,  
Susan Kapost, Secretary