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LOSAC Minutes 2006-11-14

Library Operating Staff Advisory Committee

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Minutes of the regular meeting of the LOSAC committee

Tuesday, November 14, 2006

1:00 p.m.

Room 409

Present: Stacey Bivens (Chair), Mona Strausberger (Vice-Chair), Susan Kapost (Secretary), Angie Schroeder (LAC rep), Joan Metzger (Historian), Pat Arne, Sherry Lee Patterson

Old Business:

Approval of Minutes

The minutes of 10/17/06 were approved.

Archival Review

The committee reviewed and approved the following LOSAC documents to be archived in the Regional History Center:

10/17/06 Agenda

10/17/06 Minutes

New Staff Email Updates

The personnel list was updated.

LOSEP document

The chair of the LOSEP task force, Sharon Campbell, sent an exceptionally clear chart of the proposed changes to the LOSEP manual. The changes were discussed and all but one change was acceptable. That one change was confusing so Stacey will request clarification from the task force.

New Business:

LAC meeting from October 27th

Dean's report:

the Dean's search committee consists of 14 members and has met once

there are two new faculty librarians: Hao Phan, the Southeast Asia librarian and Wendell Johnson, the Social Sciences & Humanities librarian

effective January 2007, Steve Wright resumes regular faculty status and will relocate to the Cataloging Dept

an internal search will be conducted to fill the acting associate dean for Public Services position

Byron Anderson gave a demonstration on the online version of the Chicago Manual of Style and the ISI Web of Knowledge

changing from using social security numbers continues to be discussed with the One Card staff – among the problems in using SS#s is the impact it has on off-campus patrons

self-checkouts continues to be discussed

Ete Olson will check into any problem with the list of business journals

The next scheduled meeting is sometime in February 2007.

Other

The request from a College of DuPage student wanting to serve her internship at the library was discussed. Though we want to support this student's education, there were some concerns which Stacey will discuss with the Dean.

Meeting was adjourned at approximately 2:25 p.m.

Our next meeting is scheduled on December 19, 2006 at 1:30 p.m. in room 409.

Respectfully submitted,
Susan Kapost, Secretary