

7-18-2006

LOSAC Minutes 2006-07-18

Library Operating Staff Advisory Committee

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Minutes of the regular meeting of the LOSAC committee

Tuesday, July 18, 2006

1:30 p.m.

Room 409

Present: Teresa Jacobsen (Chair), Susan Kapost (Vice-Chair), Pat Arne (Secretary), Mitra Mohabbat, Catina Maxwell (LAC rep), Sherry Lee Patterson.

Absent: Joan Metzger (Historian).

Old Business:

Approval of Minutes

The minutes of 6/20/06 were approved.

Archival Review

The committee reviewed and approved the following LOSAC documents to be archived in the Regional History Center:

6/20/06 Agenda

6/20/06 Minutes

Nomination Election results.

New Staff Email Updates

No new updates at this time.

LOSEP task force

Mitra reported the committee's work in revising the Library Operating Staff Evaluation Procedures manual has been completed, with final edits to be done and distribution to follow.

Dean's Annual Meeting

LOSAC decided that with the Interim Dean's current public meetings with faculty/staff, an annual meeting will not be held until the regularly scheduled time of May 2007.

Meeting with Human Resources Representative

Nothing has been scheduled to date. Discussion is ongoing. Watch for updates.

LOSAC Election Nominations

The nomination ballots have been counted. The nominees have been contacted and they have responded as to whether they will accept being put on the election ballot or not.

New Business:

LOSAC Election

Election ballots will be prepared by Teresa to be distributed July 25 and returned by August 7. Teresa and Catina will count the votes before the next meeting.

Annual Report

The vice-chair will compose the LOSAC Annual Report.

Due to some work schedule conflicts, the next meeting has been changed to Tuesday, August 8, 2006 in room 409, at 1:30 p.m.

Meeting was adjourned at approximately 2:25 p.m.

Respectfully submitted,
Pat Arne, Secretary