

5-16-2006

LOSAC Minutes 2006-05-16

Library Operating Staff Advisory Committee

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Minutes of the regular meeting of the LOSAC committee

Tuesday, May 16, 2006

1:30 p.m.

Room 352

Present: Teresa Jacobsen (Chair), Susan Kapost (Vice-Chair), Pat Arne (Secretary), Joan Metzger (Historian), Mitra Mohabbat, Catina Maxwell (LAC rep).

Absent: Sherry Lee Patterson

Old Business:

The minutes of 4/11/06 were approved.

Archival Review:

The committee reviewed and approved the following LOSAC documents to be archived in the Regional History Center:

4/11/06 Agenda

4/11/06 Minutes

LOSEP task force

Mitra reported that two meetings have been held so far. To date, two-thirds of the manual has been reviewed. Another meeting has been scheduled.

Dean's Annual Meeting

Nothing has been scheduled yet, but will be pursued after Mary Munroe assumes the Interim Dean responsibilities in June.

Meeting with Human Resources Representative

Sharon Campbell is working on scheduling a time with HR. When the meeting is scheduled, a general announcement for the time will be circulated via the Library Newsletter and email. Hopefully, the meeting will be held on a Wednesday and is expected to last an hour. Prior to the meeting, LOSAC will accept questions submitted via email, in writing, or verbally, especially for those unable to attend the meeting. Any HR related question will be allowed.

New Business:

LAC notes from minutes of 4-21-06

Dean's Report:

- More computer terminals have been added on the 2nd floor.
- Wireless routing installation throughout the library is complete.
- Voyager upgrade/downtime scheduled to take place mid-June.
- TJ Lusher announced a new NIU Libraries homepage will be up this summer with the hope it will be updated every 18-24 months.
- Mary Munroe announced that CARLI has purchased the Saskia Digital Image archive, a major collection of digital art images containing approximately 30,000 images accessible through CARLI's new digital library.

- Retirement reception for Dean Young at Barsema Visitor Center from 3-5 p.m. on April 28th. There will be plenty of food.
- This is the last meeting for the fiscal year.

Routing updates

No updates are necessary at this time.

Other

Staff lounge kitchen issues were mentioned. The chair will communicate this concern to the appropriate parties.

Teresa and Pat will commence the nominating ballot process for LOSAC elections before the end of June.

The next meeting will be Tuesday, June 20, 2006 in room 409, at 1:30 p.m.

Meeting was adjourned at approximately 2:45 p.m.

Respectfully submitted,
Pat Arne, Secretary