

11-22-2005

## LOSAC Minutes 2005-11-22

Library Operating Staff Advisory Committee

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### Recommended Citation

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**Minutes of the regular meeting of the LOSAC committee**  
**Tuesday November 22, 2005**  
**1:30 p.m.**  
**Room 409**

**Present:** Teresa Jacobsen (Chair), Susan Kapost (Vice-Chair), Sherry Lee Patterson (Secretary), Joan Metzger (Historian), Pat Arne, Tina Maxwell, Mitra Mohabbat.

**Old Business:**

The minutes of 10/18/2005 were approved.

Archival Review:

The committee reviewed and approved of the following LOSAC documents to be archived in the Regional History Center:

10/18/05 Agenda

10/18/05 Minutes

Other:

None

**New Business:**

The committee went through a final review of the questions and answers from the Dean's annual meeting. Once the changes are made, it will be sent to him for approval prior to its distribution.

Joan Metzger organized various LOSAC papers and added them to the appropriate file in the Regional History Center archives. The website for the archive list is:

<http://www.ulib.niu.edu/reghist/UA%2031.htm>. After discussion, it was decided, for the time being, that internal LOSAC minutes would remain restricted.

**LAC Meeting Report:**

A summary of the November 18, 2005 meeting was given to the committee by representative, Tina Maxwell:

Approval of minutes with one spelling correction: Webfeet to Webfeat

Dean's report:

PR for the library: "Castle on a Hill" by Glen Gildemeister with pictures and text is available for only \$34.99

New developments: CARLI upgraded the periodicals database by adding a couple thousand more full text journals for a total of 10,000 titles

Jim Millhorn gave a demonstration of how SFX is more patron friendly

TJ Lusher gave a demonstration of the Ebrary database which has 25,000 online books. She says you should sign up for an account so that you will be able to bookmark, highlight, and save on your bookshelf

New version of Voyager in January

Stephen Wright gave an update on the LibQual survey; approximately 564 surveys have been completed, on average, in about 9 minutes

Penny Challenge update: the Ball state game raised only \$600; we still need \$7000 to meet our goal

The library hired a librarian from New Orleans as extra help for the next 6 months; her name is Daisy Porter; she is helping with the reference desk and young adult & children books

Collection development is doing an assessment of databases for cancellations & duplicates and will replace them with new databases

Next meeting February 17, 2006

#### Other

A concern was submitted regarding some confusion as to how conflict resolution and/or the grievance procedure would be conducted in the future. This confusion seems to be the result of some comments made during the Dean's annual meeting and during the interviews for the BAA position. The chair will take this concern to the Dean the next time she meets with him.

It was proposed that someone from Human Resources be asked to attend a future meeting to discuss the new job library titles and their potential impact. Related to this concern, a staff member was asked to attend the next meeting to discuss their recent discussion with HR.

The next LOSAC meeting date is set for 1:30 PM on Tuesday, December 13<sup>th</sup>, in room 409.

Meeting adjourned 3:40 PM