UC Agenda 2014-09-10

Northern Illinois University
UNIVERSITY COUNCIL AGENDA
Wednesday, September 10, 2014, 3 p.m.
Holmes Student Center Sky Room

I. CALL TO ORDER

II. ADOPTION OF THE AGENDA

III. APPROVAL OF THE MINUTES OF THE APRIL 30, 2014 MEETING

IV. PRESIDENT’S ANNOUNCEMENTS
   A. Information Technology Updates – Brett Coryell, Chief Information Officer

V. CONSENT AGENDA
   A. University Council Standing Committees – Per NIU Bylaws, Article 2, approve 2014-15 membership rosters – Pages 5-10
   C. Establish Ombudsperson Review Committee – Per NIU Bylaws, Article 20.5.1 – Page 12
   D. Campus Violence Prevention Committee – Approve the addition of this committee to the “Committees of the University” section of the University Council Website – Pages 13-15
   E. University Scholarships Committee – Approve the inclusion of this committee, in its revised version, in the “Committees of the University” section of the University Council Website – Page 16
1. Approve the nomination of Jennifer Pippen, Director, Disability Resource Center, for a new three-year term, replacing Eric Appiah. Pippen is a supportive professional staff employee replacing a supportive professional staff employee.

2. Approve the nomination of Lisa Vargen, Office Support Associate, Latino Resource Center, for a new three-year term replacing Michael Safarik. Vargen is an operating staff employee replacing an operating staff employee.

VI. REPORTS FROM COUNCILS, BOARDS AND STANDING COMMITTEES

A. FAC to IBHE – Sonya Armstrong – report
   May 16, 2014 – Page 19
   June 20, 2014 – Pages 20-21

B. BOT Academic Affairs, Student Affairs and Personnel Committee –
   Dan Gebo and William Pitney – report
   May 29, 2014 – Pages 22-25
   August 28, 2014 – Pages 26-28

C. BOT Finance, Facilities, and Operations Committee –
   Jay Monteiro and Rebecca Shortridge – report
   May 29, 2014 – Pages 29-30
   August 28, 2014 – Pages 31-32

D. BOT Legislative Affairs, Research and Innovation Committee –
   Deborah Haliczer and Dan Gebo – report
   August 28, 2014 – Pages 33-34

E. BOT Compliance, Audit, Risk Management and Legal Affairs Committee –
   Deborah Haliczer and Greg Waas – report
   May 29, 2014 – Page 35
   August 28, 2014 – Page 36

   May 29, 2014 – Page 37
   June 19, 2014 – Page 38
   August 28, 2014 – Page 39

G. Academic Policy Committee – Virginia Naples, Chair – no report

H. Resources, Space and Budgets Committee – Ibrahim Abdel-Motaleb, Chair – report – Pages 40-41
I. Rules and Governance Committee – Jana Brubaker, Chair – no report

J. University Affairs Committee – Greg Long, Chair – no report

K. Student Association – Joe Frascello, President – report – Page 42

L. Operating Staff Council – Jay Montiero, President – report – Page 43

M. Supportive Professional Staff Council – Deborah Haliczer, President – report – Page 44

N. University Benefits Committee – report – Pages 45-46

O. Elections and Legislative Oversight Committee – Mary Beth Henning, Chair – no report

Note: The College of Education will hold a special election to replace Gretchen Schlabach for a 3-year term; and the College of Visual & Performing Arts will hold a special election to replace Jeff Kowalski for a 1-year term.

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

A. Evaluation of Faculty & SPS Personnel Advisor and Evaluation of Executive Secretary of University Council/President of Faculty Senate – revisions to NIU Bylaws Article 14.6.3.10 – FIRST READING – Page 47

IX. COMMENTS AND QUESTIONS FROM THE FLOOR

A. Accessibility Issues – Greg Long, Professor, School of Allied Health and Communicative Disorders – Pages 48-50

X. INFORMATION ITEMS

A. Meeting schedule, 2014-2015 – Page 51
B. Annual Report, Academic Planning Council
C. Annual Report, Affirmative Action & Diversity resources Advisory Committee
D. Annual Report, Campus Security & Environmental Quality Committee
E. Annual Report, Graduate Council
F. Annual Report, University Assessment Panel
G. Annual Report, University Benefits Committee
H. Annual Report, University Council Personnel Committee
I. Minutes, Academic Planning Council
J. Minutes, Admissions Policies and Academic Standards Committee
K. Minutes, Athletic Board
L. Minutes, Campus Security and Environmental Quality Committee
M. Minutes, Committee on Advanced Professional Certification in Education
N. Minutes, Committee on the Improvement of Undergraduate Education
O. Minutes, Committee on Initial Teacher Certification
P. Minutes, Committee on the Undergraduate Academic Experience
Q. Minutes, Committee on the Undergraduate Curriculum
R. Minutes, General Education Committee
S. Minutes, Honors Committee
T. Minutes, Operating Staff Council
U. Minutes, Supportive Professional Staff Council
V. Minutes, Undergraduate Coordinating Council
W Minutes, University Assessment Panel
X. Minutes, University Benefits Committee

XI. ADJOURNMENT
# University Council Standing Committees - 2014-2015

**Steering Committee (Bylaws, Article 2.1)**

<table>
<thead>
<tr>
<th>MEMBERSHIP</th>
<th>2014-2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Executive Secretary of University Council</td>
<td>William Pitney, Chair</td>
</tr>
<tr>
<td>Faculty - Chair, Academic Policy Committee</td>
<td>Virginia Naples - LAS, BIOS</td>
</tr>
<tr>
<td>Faculty - Chair, Elections and Legislative Oversight Committee</td>
<td>Mary Beth Henning - EDU, LEED</td>
</tr>
<tr>
<td>Faculty - Chair, FS-UC Committee on Resources, Space and Budgets</td>
<td>Ibrahim Abdel-Motaleb - EET, ELEC</td>
</tr>
<tr>
<td>Faculty - Chair, Rules and Governance Committee</td>
<td>Jana Brubaker - ULIB</td>
</tr>
<tr>
<td>Faculty - Chair, University Affairs Committee</td>
<td>Greg Long - HHS, AHCD</td>
</tr>
<tr>
<td>Faculty - at large</td>
<td>Elisa Fredericks - BUS, MKTG</td>
</tr>
<tr>
<td>Faculty - at large</td>
<td>Melissa Lenzewski - LAS, GEOL</td>
</tr>
<tr>
<td>Faculty - at large</td>
<td>Fall 2014 – Therese Arado for Arriola - LAW</td>
</tr>
<tr>
<td>Faculty - at large</td>
<td>Barbara Jaffee - VPA, ART</td>
</tr>
<tr>
<td>Student</td>
<td>Joe Frascello, SA President</td>
</tr>
<tr>
<td>Student</td>
<td>TBD</td>
</tr>
<tr>
<td>Supportive Professional Staff</td>
<td>Deborah Haliczer</td>
</tr>
<tr>
<td>Operating Staff</td>
<td>Jay Montiero</td>
</tr>
<tr>
<td>Administrative Officer</td>
<td>Denise Schoenbachler - BUS</td>
</tr>
<tr>
<td>Administrative Officer</td>
<td>Chris McCord - LAS</td>
</tr>
</tbody>
</table>
**Elections and Legislative Oversight Committee (Bylaws, Article 2.2)**

<table>
<thead>
<tr>
<th>MEMBERSHIP</th>
<th>2014-2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty - BUS</td>
<td>Elisa Fredericks - BUS, MKTG</td>
</tr>
<tr>
<td>Faculty - EDU</td>
<td>Mary Beth Henning, Chair - EDU, LEED</td>
</tr>
<tr>
<td>Faculty - EET</td>
<td>Ibrahim Abdel-Motaleb - EET, ELEC</td>
</tr>
<tr>
<td>Faculty - HHS</td>
<td>Donna Munroe - HHS, NUHS</td>
</tr>
<tr>
<td>Faculty - LAS</td>
<td>Melissa Lenczewski - LAS, GEOL</td>
</tr>
<tr>
<td>Faculty - LAW</td>
<td>Fall 2014 – Therese Arado for Arriola - LAW</td>
</tr>
<tr>
<td></td>
<td>Spring 2015 – Elvia Arriola - LAW</td>
</tr>
<tr>
<td>Faculty - VPA</td>
<td>Janet Hathaway - VPA, MUSC</td>
</tr>
<tr>
<td>Faculty - ULIB</td>
<td>Jana Brubaker - ULIB</td>
</tr>
<tr>
<td>Supportive Professional Staff</td>
<td>Cathy Doederlein</td>
</tr>
<tr>
<td>Operating Staff</td>
<td>Gina Shannon</td>
</tr>
<tr>
<td>Student</td>
<td>Ben Donovan, SA Director of Governmental Affairs</td>
</tr>
</tbody>
</table>

**Minutes Committee (Bylaws, Article 2.3)**

<table>
<thead>
<tr>
<th>MEMBERSHIP</th>
<th>2014-2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Executive Secretary of University Council</td>
<td>William Pitney, Chair</td>
</tr>
<tr>
<td>Faculty - BUS</td>
<td>Chih-Chen Lee - BUS, ACCY</td>
</tr>
<tr>
<td>Faculty - VPA</td>
<td>Barbara Jaffee - VPA, ART</td>
</tr>
<tr>
<td>Student</td>
<td>TBD</td>
</tr>
<tr>
<td>Administrator - ULIB</td>
<td>Patrick Dawson, ULIB</td>
</tr>
</tbody>
</table>
### Rules and Governance Committee (Bylaws, Article 2.5)

<table>
<thead>
<tr>
<th>MEMBERSHIP</th>
<th>2014-2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty - EDU</td>
<td>TBD for Gretchen Schlabach - EDU</td>
</tr>
<tr>
<td>Faculty - HHS</td>
<td>Donna Munroe - HHS, NUHS</td>
</tr>
<tr>
<td>Faculty - LAS</td>
<td>Khan Mohabbat - LAS, ECON</td>
</tr>
<tr>
<td>Faculty - LAS</td>
<td>Rosemary Feurer - LAS, HIST</td>
</tr>
<tr>
<td>Faculty - LAS</td>
<td>Sien Deng – LAS, MATH</td>
</tr>
<tr>
<td>Faculty - LAW</td>
<td>Fall 2014 – Therese Arado for Arriola - LAW Spring 2015 – Elvia Arriola - LAW</td>
</tr>
<tr>
<td>Faculty - ULIB</td>
<td>Jana Brubaker, Chair - ULIB</td>
</tr>
<tr>
<td>Student</td>
<td>Ben Donovan, SA Director of Governmental Affairs</td>
</tr>
<tr>
<td>Student</td>
<td>TBD</td>
</tr>
<tr>
<td>Dean - HHS</td>
<td>Rich Holly - VPA</td>
</tr>
<tr>
<td>Dean - LAW</td>
<td>Jennifer Rosato - LAW</td>
</tr>
</tbody>
</table>
## Academic Policy Committee (Bylaws, Article 2.6)

### MEMBERSHIP

<table>
<thead>
<tr>
<th>Faculty - HHS</th>
<th>Donna Plonczynski - HHS, NUHS</th>
</tr>
</thead>
</table>
| Faculty - LAS          | Fall 2014 – TBD for Sean Farrell - LAS  
|                        | Spring 2015 – Sean Farrell – LAS, HIST |
| Faculty - LAS          | Eric Mogren - LAS, HIST |
| Virginia Naples, Chair | LAS, BIOS |
| Faculty - LAS          | Doris Macdonald - LAS, ENGL |
| Faculty - LAW          | Fall 2014 – Therese Arado for Arriola - LAW  
|                        | Spring 2015 – Elvia Arriola - LAW |
| Faculty - VPA          | Billie Giese - VPA, ART |
| Dean - HHS             | Derryl Block - HHS |
| Dean - LAS             | Chris McCord - LAS |
| Administrator          | Anne Birberick – Vice Provost |
| Undergraduate Student  | Alex Martin, SA Director of Academic Affairs |
| Graduate Student       | TBD |
### University Affairs Committee (Bylaws, Article 2.7)

<table>
<thead>
<tr>
<th>MEMBERSHIP</th>
<th>2014-2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty - EDU</td>
<td>Barbara Schwartz-Bechet - EDU, SEED</td>
</tr>
<tr>
<td>Faculty - EDU</td>
<td>Cynthia Campbell - EDU, ETRA</td>
</tr>
<tr>
<td>Faculty - EET</td>
<td>Shi-Jie (Gary) Chen - EET, ISYE</td>
</tr>
<tr>
<td>Faculty - HHS</td>
<td><strong>Greg Long, Chair - HHS, AHCD</strong></td>
</tr>
<tr>
<td>Faculty - LAS</td>
<td>Robin Moremen - LAS, SOCI</td>
</tr>
<tr>
<td>Faculty - LAS</td>
<td>Helen Khoury - LAS, MATH</td>
</tr>
<tr>
<td>Faculty - ULIB</td>
<td>Jana Brubaker - ULIB</td>
</tr>
<tr>
<td>Dean - EET</td>
<td>Promod Vohra - EET</td>
</tr>
<tr>
<td>Dean - GRAD</td>
<td>Brad Bond - GRAD</td>
</tr>
<tr>
<td>Administrator</td>
<td>Celeste Latham - HRS</td>
</tr>
<tr>
<td>Supportive Professional Staff</td>
<td>Cathy Doederlein</td>
</tr>
<tr>
<td>Operating Staff</td>
<td>Gina Shannon</td>
</tr>
<tr>
<td>Student</td>
<td>TBD</td>
</tr>
<tr>
<td>Student</td>
<td>TBD</td>
</tr>
</tbody>
</table>
### Faculty Senate-University Council Committee on Resources, Space, and Budgets
#### (Bylaws, Article 2.8)

<table>
<thead>
<tr>
<th>Membership</th>
<th>2014-2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>UC - Faculty - BUS</td>
<td>Mark Riley - BUS, ACCY</td>
</tr>
<tr>
<td>UC - Faculty - EET</td>
<td>Ibrahim Abdel-Motaleb, Chair - EET, ELEC</td>
</tr>
<tr>
<td>UC - Faculty - LAS</td>
<td>Dhiman Chakraborty - LAS, PHYS</td>
</tr>
<tr>
<td>UC - Faculty - LAS</td>
<td>Brad Sagarin - LAS, PSYC</td>
</tr>
<tr>
<td>FS - Faculty - EDU</td>
<td>Stephen Tonks - EDU, LEPF</td>
</tr>
<tr>
<td>FS - Faculty - EET</td>
<td>Abul Azad - EET, TECH</td>
</tr>
<tr>
<td>FS - Faculty - LAS</td>
<td>Jim Wilson, FS Liaison - LAS, GEOG</td>
</tr>
<tr>
<td>FS - Faculty - ULIB</td>
<td>Sarah McHone-Chase - ULIB</td>
</tr>
<tr>
<td>Student</td>
<td>Dillon Domke – SA Speaker of the Senate</td>
</tr>
<tr>
<td>Supportive Professional Staff</td>
<td>Deborah Haliczer</td>
</tr>
<tr>
<td>Operating Staff</td>
<td>Jay Monteiro</td>
</tr>
<tr>
<td>Dean (nonvoting)</td>
<td>La Vonne Neal</td>
</tr>
<tr>
<td>Chief Financial Officer (ex officio, nonvoting)</td>
<td>Nancy Suttenfield</td>
</tr>
<tr>
<td>Senior administrator responsible for facilities (ex officio, nonvoting)</td>
<td>Bill Nicklas</td>
</tr>
</tbody>
</table>
University Advisory Committee to the Board of Trustees

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty Senate President</td>
<td>Alan Rosenbaum</td>
<td>William Pitney</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Faculty</td>
<td>Greg Waas</td>
<td>Greg Waas</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Faculty</td>
<td>Rosita Lopez</td>
<td>Rebecca Shortridge</td>
<td>Rebecca Shortridge</td>
<td>Rebecca Shortridge</td>
</tr>
<tr>
<td>Faculty</td>
<td>Dan Gebo</td>
<td>Dan Gebo</td>
<td>Dan Gebo</td>
<td></td>
</tr>
<tr>
<td>SPS Council President</td>
<td>Deborah Haliczer</td>
<td>Deborah Haliczer</td>
<td>Deborah Haliczer</td>
<td></td>
</tr>
<tr>
<td>Operating Staff Council President</td>
<td>Andy Small</td>
<td>Jay Monteiro</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

UAC Liaisons to BOT and BOT committees for 2014-2015

**Board of Trustees:**
William Pitney, Greg Waas

**BOT-AASAP - Academic Affairs, Student Affairs and Personnel Committee:**
Dan Gebo, William Pitney

**BOT-CARL - Compliance, Audit, Risk Management and Legal Affairs Committee:**
Greg Waas, Deborah Haliczer

**BOT-FFO - Finance, Facilities, and Operations Committee:**
Jay Monteiro, Rebecca Shortridge

**BOT-LARI - Legislative Affairs, Research and Innovation Committee:**
Deborah Haliczer, Dan Gebo
Establish Ombudsperson Review Committee

Ombudsperson Sarah Klaper’s first three-year term began on August 16, 2012 (2012-13, 2013-14, and 2014-15). NIU Bylaws, Article 20.5.1 calls for the University Council to establish a Review Committee during the fall semester of the last year of the incumbent Ombudsperson’s three-year term of office.

In accordance with the NIU Bylaws, Article 20.5.2, the following people have been identified to serve on this review committee:

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Three undergraduate students and two graduate students appointed by</td>
<td>Undergraduate – Alyssa Dunbar, S.A. Exec.</td>
</tr>
<tr>
<td>the Student Association</td>
<td>Asst. to President</td>
</tr>
<tr>
<td>Undergraduate – Chianthony Lee, S.A. Director of Student Life</td>
<td></td>
</tr>
<tr>
<td>Undergraduate – TBD</td>
<td></td>
</tr>
<tr>
<td>Graduate – Alyssa Freeman, College of Law SBA</td>
<td></td>
</tr>
<tr>
<td>Graduate – TBD</td>
<td></td>
</tr>
<tr>
<td>Two faculty members appointed by the Faculty Senate</td>
<td>Sarah McHone-Chase, University Libraries</td>
</tr>
<tr>
<td></td>
<td>Mark Rosenbaum, Dept. of Marketing</td>
</tr>
<tr>
<td>One member of the supportive professional staff appointed by the</td>
<td>Susan Oppenborn</td>
</tr>
<tr>
<td>Supportive Professional Staff Council</td>
<td>Undergraduate Program Advisor</td>
</tr>
<tr>
<td></td>
<td>Department of Communication</td>
</tr>
<tr>
<td>One member of the operating staff appointed by the Operating Staff</td>
<td>Carlos Raices</td>
</tr>
<tr>
<td>Council</td>
<td>Building Services Foreman</td>
</tr>
<tr>
<td></td>
<td>Holmes Student Center</td>
</tr>
<tr>
<td>A representative of the university administration appointed by the</td>
<td>Murali Krishnamurthi</td>
</tr>
<tr>
<td>president</td>
<td>Vice Provost for Faculty Affairs</td>
</tr>
</tbody>
</table>

NIU BYLAWS
ARTICLE 20: THE UNIVERSITY OMBUDSPERSON

20.5 The Ombudsperson Review/Search Committee

20.5.1 Establishment The University Council shall establish an Ombudsperson Review/Search Committee when a vacancy in the office is announced and during the fall semester of the last year of an incumbent Ombudsperson's three-year term of office. The committee shall continue until it has completed its assigned task.

20.5.2 Composition The Ombudsperson Review/Search Committee shall consist of:

(A) Three undergraduate students and two graduate students appointed by the Student Association;

(B) Two faculty members appointed by the Faculty Senate;

(C) One member of the supportive professional staff appointed by the Supportive Professional Staff Council;

(D) One member of the operating staff appointed by the Operating Staff Council;

(E) A representative of the university administration appointed by the president.

At the time of appointment each appointee should expect to be available on campus for the full academic year.
Approve the addition of the Campus Violence Prevention Committee  
To the “Committees of the University” section  
Of the University Council Website

Thomas Phillips, NIU Chief of Police, has requested that University Council add the Campus Violence Prevention Committee to the “Committees of the University” section of the University Council Website. The Illinois Administrative Code requires that all Illinois universities have such a committee and NIU has established it accordingly.

The proposed new content can be found on the next two pages.

This committee will be listed in Category III – Committees Not Normally Within the Jurisdiction of the University Council.

The establishment of this committee does not require University Council approval, however, changes to the “Committees of the University” Website do require University Council approval.
The Campus Violence Prevention Committee is formed and charged with implementing the Campus Violence Prevention Plan (CVPP). Additionally the committee provides support, assistance, research and policy review in regard to violence prevention on campus. The committee will determine the individuals responsible for education and prevention of violence on campus.

Membership - The committee is chaired by the Chief of Police and membership of the committee shall include representatives from the Student Threat Assessment Team, the Employee Threat Assessment Team, student affairs, counseling services, law enforcement and emergency management. Other departments or units may also be deemed appropriate.

Mission - The committee shall be responsible for the following based on Title 29 ILL Admin. Code 305:
   a. Incorporate violence prevention strategies into related policies and/or procedures;
   b. Encourage zero tolerance policy statements that reaffirm violence prevention strategies;
   c. Integrate existing campus programs and policies that deal with associated issues;
   d. Evaluate physical facilities and grounds and make recommendations to improve safety and further the goal of violence prevention;
   e. Implement the Campus Violence Prevention Plan throughout campus;
   f. On an annual basis, design and implement an exercise of the Campus Violence Prevention Plan.

Strategies - The committee shall develop strategies toward the prevention of violence on campus, which may include, but not be limited to, determining methods of communication and education of the university community with regard to violence prevention, safety measures and environmental security enhancement of university property. The Campus Violence Prevention Committee will meet once a semester or whenever appropriate to review issues related to violence on campus and coordinate with the campus threat assessment teams.

Policies - The committee operates under the policies of the university and its own internal procedures in order to fulfill its purpose.

The CVPC coordinates with both campus threat assessment teams as stipulated in the CVPP. The two campus threat assessment teams are formally titled "Student Threat Assessment Team" and "Employee Threat Assessment Team."
## Campus Violence Prevention Committee

<table>
<thead>
<tr>
<th><strong>MEMBERSHIP</strong></th>
<th><strong>2014-2015</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>*Chief of Police or designee</td>
<td>Thomas Phillips, chair or designee, D. Rodman</td>
</tr>
<tr>
<td>*NIU Law Enforcement Command Staff representative</td>
<td>Donald Rodman</td>
</tr>
<tr>
<td>Office of the Provost representative</td>
<td>Susan Mini</td>
</tr>
<tr>
<td>Student Affairs &amp; Enrollment Management representative</td>
<td>Melanie Tucker</td>
</tr>
<tr>
<td>Law enforcement and emergency management representative</td>
<td>Carolyn Giacchetti</td>
</tr>
<tr>
<td>Counseling &amp; Student Development Center representative</td>
<td>Brook Ruxton</td>
</tr>
<tr>
<td>Human Resource Services representative</td>
<td>Deborah Haliczer</td>
</tr>
<tr>
<td>Housing and Dining representative</td>
<td>Mike Stang</td>
</tr>
<tr>
<td>Office of General Counsel, legal advisor to the committee</td>
<td>Gregory Brady</td>
</tr>
<tr>
<td>DeKalb Police or DeKalb County Sheriff’s Office Law Enforcement representative</td>
<td>TBA</td>
</tr>
</tbody>
</table>

* chair
Approve the inclusion of the University Scholarships Committee, in its revised version, in the “Committees of the University” section of the University Council Website

Since 2002-03, the senior administrator responsible for University Honors has served as chair of the University Scholarships Committee. This committee description update is proposed to more accurately reflect current practice.

The University Scholarships Committee is not constitutionally-established and is not within the normal jurisdiction of the University Council. The committee reports to the president and he has approved this language update. This language update does not require University Council approval, however, changes to the “Committees of the University” Website do require University Council approval.

University Scholarships Committee

A. The University Scholarships Committee is directly responsible to the president and is composed of one faculty member from each undergraduate degree-granting college, appointed by the president upon the recommendation of the College Councils; the director of the Scholarship Office; and the senior administrator responsible associate vice provost for University Honors. The chair of the committee may appoint ad hoc reviewers from the regular faculty as needed to carry out the evaluation of scholarship applicants. The senior administrator responsible for University Honors shall serve as chair, president shall designate the chair from among the regular faculty membership. The term of office of the faculty members shall be three years, staggered.

B. The duties of the University Scholarships Committee shall be:

1. To establish criteria for scholarships which are directed to the committee;
2. To establish procedures for applications for all scholarships which are directed to the committee;
3. To choose recipients of scholarships which are directed to the committee;
4. To serve as a review body for student financial aid grievances;
5. To receive, on an annual basis as awarded from all granting units, a list of non-need-based awards by recipient and amount along with the criteria used for selection;
6. To promote vigorous recruiting of talented students.
Northern Star Publications Board
Approve the nomination of Mark Brown, Chicago Sun-Times
to serve as a community at-large member

Community at-large members of the Northern Star Publications Board are nominated by the University Council and appointed by the president. These members are to be selected on the basis of their knowledge and expertise in business or publication, or both, without ties to local media. Please see the below information regarding Mark Brown.

Recommendation of Maria Krull, Business Manager, Northern Star:
Mark knows and understand the Northern Star, its students and he is familiar NIU. He is an accomplished journalist/columnist from a major newspaper, The Sun Times. His insights, suggestions and overall contributions to the Publication Board have been exceptional.

Mark Brown – Biography
Mark Brown is a local news columnist for the Chicago Sun-Times who writes about everything from political corruption to family life. Roger Ebert once called him the “best local columnist since Mike Royko,” and Chicago Magazine recognized Brown in its Best of Chicago. That was a few years ago now, which is why Brown says he subscribes to the Satchel Paige philosophy: “Don't look back, something might be gaining on you.”

Regular readers of Brown's column know he’s got a soft spot for the city's homeless people, Johnnie’s Beef in Elmwood Park and pepper-and-egg sandwiches from anybody that makes a good one. They also know that, while they may disagree with his liberal views, he comes by them honestly. He is in particular an advocate of common sense, especially in government, where it is so often in short supply. On occasion, Brown even writes columns in which he talks to his dog, Gilbert, a Spaniel of uncertain parentage. That wouldn't be so unusual except that Gilbert talks back. Some readers swear Gilbert makes more sense than Brown. Brown refuses comment.

Brown grew up in central Illinois, graduated from Northern Illinois University in 1977 and then attended the Public Affairs Reporting program at University of Illinois-Springfield, then known as Sangamon State, where he was a Sun-Times intern. Brown worked four years at the Quad-City Times in Davenport, Iowa, before joining the Sun-Times full-time in 1982.

At the Sun-Times, Brown worked mainly as a general assignment reporter specializing politics and government, which led him into investigative reporting. In September 2000, Brown began writing his column, which currently appears Tuesday through Thursday and Sunday. One of his strengths is that he has experience covering not only Chicago City Hall, but also Cook County government and the Illinois Statehouse.
Student Conduct Board

The Student Conduct Board is an integral component of the Northern Illinois University student conduct system. It is composed of:

- One faculty member from the College of Law and two faculty members from each of the other degree-granting colleges recommended by the dean of the college and appointed by the Faculty Senate;

- Two members from the supportive professional staff appointed by the Supportive Professional Staff Council;

- Two members from the operating staff appointed by the Operating Staff Council;

- Five supportive professional staff and operating staff members recommended by the VP for Student Affairs and Enrollment Management and approved by the University Council;

- Thirty students appointed by the Student Association.
Report on the IBHE-FAC Meeting, May 16, 2014

The Illinois Board of Higher Education (IBHE) Faculty Advisory Council (FAC) met on May 16, 2014, at DeVry University-Addison.

FAC and IBHE Updates

FAC Chair Abbas Aminmansour called the meeting to order. IBHE staff members Ocheng Jany and Michael Afolayan reported by phone that there is a new staff member in Academic Affairs, Nkechi Onwuaneze. Also, all IBHE staff vacancies have been filled.

Guest Presentations

The group listened to a presentation on “Rucksacks to Backpacks” by Scott Stratton (Military Liaison and Senior Executive Advisor) and Linda Hjorth (Senior Professor). This involved looking at returning veterans who become college students. Aspects such as their strengths, barriers, and cultural differences were highlighted. The programs and support services at DeVry were provided.

Caucus Updates

The Public University Caucus considered the following topics: the pension situation, the income tax extension, the impact of uncertainty in higher education, plans for the June meeting, reporting sexual abuse on campus, the impact of lack of financial support of higher education, and preparing a press release.

Respectfully submitted,

Sonya L. Armstrong
Associate Professor in the Department of Literacy and Elementary Education
NIU Representative to the IBHE Faculty Advisory Council

NOTE: This report is based on the minutes taken at that meeting by IBHE FAC Secretary, Steven Rock (WIU). Full meeting minutes can be accessed at http://www.ibhe-fac.org/Meetings.html.
Report on the IBHE-FAC Meeting, June 20, 2014

The Illinois Board of Higher Education (IBHE) Faculty Advisory Council (FAC) met on June 20, 2014, at Northern Illinois University.

NIU Welcome

NIU FAC representative Sonya Armstrong welcomed the group to campus and introduced Dr. Lisa Freeman, NIU Provost. Dr. Freeman commented on the importance of active faculty engagement, and introduced Dr. Doug Baker, NIU President; she pointed out that Dr. Baker’s stated focus is student success. Dr. Baker then spoke about the need for improvements in vertical and horizontal collaboration. He discussed Common Core and PARCC, which have become important topics for conversation among Illinois university presidents and other educational leaders. He is optimistic that Jim Applegate will lead the IBHE toward vertical collaboration. He and Lisa spoke positively of a recent meeting that was geared toward regional cooperation among four-year schools, community colleges, K-12 leaders, and business leaders. Dr. Baker noted that sometimes universities do not collaborate horizontally as much as they should, particularly across sectors, which can be a disadvantage politically. The increases in Medicaid budgets across the country and other budgetary pressures have led to substantial cuts in state-level spending on higher education. If higher education leaders came together, there might be an opportunity to reverse these trends. We have the tools needed to make this a successful state, but we in higher education are vulnerable. Completion rates and quality need to improve.

FAC and IBHE Updates

FAC Chair Abbas Aminmansour reported that that the Lumina Foundation hosted a meeting of about 30 people in Indianapolis, mostly administrators; the topic was “Engaging Faculty” with just four faculty among the attendees. The IBHE met recently as well; there are four subcommittees of the IBHE: Influence, Affordability, Adult Learners, and Students of Color.

FAC Vice-Chair Marie Donovan reported that the Student Advisory Council has elected two new leaders, both recent graduates of two-year schools who are about to begin studies at UIUC.

IBHE Staff Member Ocheng Jany introduced Michael Afolayan, an Assistant Director for Academic Affairs, as his successor as liaison and thanked NIU for hosting. Jany reported that he will retire on October 31.

Guest Presentations

Julie Peters of UIC offered a presentation regarding her work as the first IBHE Faculty Fellow. Her topic is “How teacher education programs prepare candidates to enter the workforce.” She noted that her project is not about how programs result in value added (i.e., how much the students are growing), increasing diversity in the teacher candidate pool, increasing teacher retention, or improving the quality of teacher education itself. Instead, she
strove to take inventory of how programs implement practices that would prepare candidates
to enter the workforce. That involves preparing them for the job and to get the job. Her goal
was to assemble the data, share the best practices, and develop new ideas.

**Caucus Updates**

The Public Universities Caucus emphasized communication. They discussed how we
could communicate more effectively with the public, perhaps through newspapers or other
mass media. One suggestion was to send out a quarterly newsletter earmarked for legislators.
They discussed communicating the results of reduced funding and how we can disseminate
faculty views about that.

The meeting adjourned at 2:53.

Respectfully submitted,

Sonya L. Armstrong
Associate Professor in the Department of Literacy and Elementary Education
NIU Representative to the IBHE Faculty Advisory Council

*NOTE: This report is based on the minutes taken at that meeting by Andy Howard (IIT). Full
meeting minutes can be accessed at [http://www.ibhe-fac.org/Meetings.html](http://www.ibhe-fac.org/Meetings.html).*
TO: University Council and Faculty Senate (NIU)

FR: Dan Gebo and Andy Small, University Advisory Committee members to the Board of Trustees

RE: Academic Affairs, Student Affairs, and Personnel Committee (BOT)

The AASAPC committee of the Board of Trustees met on May 29, 2014.

University Reports:

There were three informational items reported during this meeting and two action items.

1. Voted to approve faculty promotions, tenure, and promotions with tenure (list attached below).

2. Voted to approve the request for a new emphasis in Educator Licensure – Environmental Science within Environmental Studies and a concentration in Financial Economics within the M.A. in Economics.

3. Updated information was provided for the residence halls and dining incentives. Dr. Wieldy presented findings from his study of student perceptions (mostly from those who live on campus). 13% responded to his questionnaire. 78% rated their living on campus experience as excellent or good (most). New residence halls did better in perception than old residence halls. Students were most dissatisfied with food and roommate problems. Students living in residence halls like being close to classes and other campus resources as well as the meal plan. Students who move off campus cite expense as their main concern.

4. Recognition of Excellence Awards for Faculty and Staff (attached below)

5. Higher Learning Commission Accreditation Update. Four out of the five criteria were met (mission; integrity; teaching and learning-quality, resources and support; teaching and learning-evaluation and improvement). Criterion Five (Resources, Planning and Institutional Effectiveness) was met with concerns. The concern was for a lack of alignment between past budgeting and planning processes. The higher learning team recommended a monitoring report on budgeting and planning be submitted in May of 2016.

Respectfully submitted,

Daniel L. Gebo
RECOMMENDATION FOR FACULTY PROMOTIONS, TENURE, 
AND PROMOTIONS WITH TENURE FOR 2014-2015

The following individuals are being recommended for tenure and/or promotion.

NAME COLLEGE/DEPARTMENT/SCHOOL

From Assistant Professor to Associate Professor
King, Yolanda                              College of Law
Maddali, Anita                               College of Law
Widman, Amy                                 College of Law

From Associate Professor to Professor
Aygen, Gulsat                                 English
Burch, Kerry Thomas                          Leadership, Educational Psychology & Foundations
Chen, Shi-Jie                                 Industrial and Systems Engineering
Fisher, Teresa A.                            Counseling, Adult & Higher Education
Gau, Jenn-Terng                             Mechanical Engineering
Hartenhoff, Lori                             School of Theatre & Dance
Hung, Wei-Chen                               (July 1) Educational Technology, Research and Assessment
La France, Betty H.                          Communication
Lee, Chih-Chen                               Accountancy
Lukaszuk, Judith                             Family, Consumer & Nutrition Sciences
Martens, Kimberly                           School of Art
Shi, Lin Family                              Consumer & Nutrition Sciences
Shortridge, Rebecca T.                       Accountancy
Smith, Thomas J.                             Educational Technology, Research and Assessment
Trankina, Frank                              School of Art
Ward, Artemus                                Political Science
Wright, Paul                                 Kinesiology & Physical Education
Zittel, Lauriece                             Kinesiology & Physical Education

Tenure and Promotion from Assistant Professor to Professor
Clapp, Leonard                               Philosophy

Tenure and Promotion from Assistant Professor to Associate Professor
Arnold, Stanley                              History
Blood, Erika                                 Special and Early Education
Bonomo, Joseph                               English
Chen, Xuwei                                  Geography
Clark, Michael                               Political Science
Demir, Veysel                                Electrical Engineering
Finley, Wayne F.                             (July 1) University Libraries
Geline, Michael                              (Early) Mathematical Sciences
Gray, Jennifer                               Nursing and Health Studies
Honig, Sheryl L.                             Literacy Education
Hou, Minmei                                  Computer Science
Kidder, Jeffrey L.                           (Early) Sociology
Hire/Tenure with Rank of Associate Professor

Thomas, Reginald
Music

Recommendation: The university recommends that the Academic Affairs, Student Affairs and Personnel Committee endorse this request and ask that the President forward it by means of the President’s Report to the Board of Trustees for approval at its meeting on June 19, 2014.

Awards

2014 Board of Trustees Professorship Awards
David Hedin Professor, Physics
Laura Vazquez Professor, Communication

2014 Presidential Teaching Professors
Brianno Coller Professor, Mechanical Engineering
Michael Kolb Professor, Anthropology
Kristen Myers Professor, Sociology

2014 Presidential Research Professors
Giovanni Bennardo Professor, Anthropology
Ana Calvo Professor, Biological Sciences
Nancy M. Wingfield Professor, History

2014 Presidential Engagement Professors
Christine Malecki Professor, Psychology
Jon Miller Professor, Biological Sciences
2014 Excellence in Undergraduate Teaching Award Recipients
Mary Lynn Henningsen Associate Professor, Communication
Geoffrey Pynn Assistant Professor, Philosophy
Toni VanLaarhoven Associate Professor, Special and Early Education

2014 Excellence in Undergraduate Instruction Award Recipient
Kimberly Gatz Instructor, Communication

2014 Operating Staff Outstanding Service Award Recipients
Lisa Clark Routing Supervisor, Physical Plant
Amy Deegan Office Support Specialist, Faculty Development and Instructional Design
Patricia Lee Office Support Specialist, Campus Recreation
Liz Wright Administrative Assistant, Research and Innovation Partnerships

2014 Presidential Supportive Professional Staff Award for Excellence Recipients
Steve Estes Acting Director, College of Liberal Arts and Sciences Advising Office
Dana Gautcher Director, Office of Student Academic Success
Kathryn Maley Assistant Director, History and Social Sciences Secondary Teacher Education Program
Jeanne Meyer Director, Office of Community Standards and Student Conduct
TO: University Council and Faculty Senate (NIU)

FR: Dan Gebo and Bill Pitney, University Advisory Committee members to the Board of Trustees

RE: Academic Affairs, Student Affairs, and Personnel Committee (BOT)

The AASAPC committee of the Board of Trustees met on August 28, 2014.

University Reports:

There were two action items and two informational items reported during this meeting.

1. Voted to approve an honorary doctorate to artist Frances Whitehead, nominated by the School of Art.

2. Voted to delete an emphasis in general physical education/6-12 teacher certification within the B.S.Ed. in physical education.

3. Recognition of 2013-2014 faculty emeritus (40 in number; attached below).

4. Ray Alden presented an NIU overview of international activities. During FY 2014, >400 activities occurred in >75 countries. International student enrollment is increasing. NIU is moving rapidly into developing this strategic perspective.

Respectfully submitted,

Daniel L. Gebo

William Pitney
Universities have a long tradition of granting emeritus status to faculty who retire in good standing. Northern Illinois University has created a regular process for identification of retirees for whom the emeritus designation is appropriate. A list of ranked faculty who have announced or finalized retirements during the fiscal year is prepared annually by Human Resource Services and reviewed by the Provost for presentation to the Board of Trustees. The university hereby informs the Board of Trustees of the retired faculty members designated as emeritus for FY2014.

The faculty being granted emeritus status, with their departments, ranks, and any special status are as follows:

- Austin, John R College of Law Library Associate Professor
- Baker, William Libraries Professor - PRP
- Bauer, Paul D Music Professor
- Bisplinghoff, Gretchen D Communication Assistant Professor
- Booth, Colin J Geology & Env Geosciences Professor
- Callary, Edward English Professor
- Carter, Ronald Music Professor
- Chandler, Lynette K Special and Early Education Professor
- Chown, Jeffrey P Communication Professor - PTP
- Conklin, Sarah Catherine Nursing & Health Studies Professor
- Creamer, Winifred M Anthropology Professor - PRP
- Derscheid, Linda E Family, Consumer & Nutrition Associate Professor
- Fleisher, Robert J Music Professor
- Gough, Deborah L Allied Health & Com Disorders Professor
- Green, Leona S College of Law Faculty Associate Professor
- Hartmann, John F Foreign Language & Literature Professor - PTP
- Holland, Kitty Lynn Mathematical Sciences Associate Professor
- Hong, Yoo Pyo Mathematical Sciences Associate Professor
Hosmane, Balakrishna S, Statistics Associate Professor
Kapitan, Tomis Everett, Philosophy Professor - PTP
Knapp, John V, English Professor
Kowalski, Jeff Karl, School of Art and Design Professor - PRP
Kuo, Sen-Maw, Electrical Engineering Professor
Lin, Chhiu-Tsu, Chemistry & Biochemistry Professor - PTP
Lukacher, Maryline, Foreign Language & Literature Professor
Luna, Guadalupe T, College of Law Faculty Professor
Mandell, Leonard B, No Tenure Professor
Mehrer, Mark W, Anthropology Associate Professor
Middleton, Peter C, Music Professor
Miller, Robert M, Communication Associate Professor
Najjar, Orayb, Communication Professor
Peters, John G, Political Science Professor
Posadas, Barbara M, History Professor
Ridnour, Rick Edward, Marketing Professor - PTP
Robertson, Deborah S, Theatre & Dance Professor
Rollman, Charlotte J, School of Art and Design Professor
Schneider, Daniel M, College of Law Faculty Professor
Smith, M Cecil, Leadership, Educ Psyc & Found Professor
Vanysek, Petr, Chemistry & Biochemistry Professor
Zollman, Alan, Mathematical Sciences Associate Professor
The Finance, Facilities and Operations Committee of the NIU Board of Trustees met on Thursday, May 29, 2014 at DeKalb. DeKalb Mayor John Rey spoke in support of the Bold Futures initiative. Nancy Suttenfield, NIU CFO, presented an overview of the current financial model and the preliminary FY15 operating budget recommendations.

1. Action Items. The following items were approved by the committee for consideration by the full board at the June meeting:
   a) The FY15 operating budget (preliminary) was approved. State law requires the board to approve an operating budget so the university can continue to operate into the new fiscal year, which begins on July 1.
   b) Funding source for the Douglas Hall demolition/Lucinda extension was switched to the Build America Bond funds. The university has approximately $61 million left of the Build America revenue, of which $45 million will be earmarked for this project. This restores the $45 million to the local fund accounts that can now be used for other purposes.
   c) $1.5 million was approved for preliminary architectural and engineering studies for a Holmes Student Center renovation project that is anticipated.
   d) Approval of differential tuition rates (the differential is $420 per credit hour for in-state students and $320 for out-of-state students) for students in the newly approved Ph.D. program in the College of Health and Human Sciences. It should be noted that the out-of-state tuition is already much higher ($698 vs. $349). The new rates will be $769 for in-state and $1018 for out-of-state (per credit hour).
   e) The hiring of search firms for the positions of Chief Diversity Officer and Senior Associate VP for Human Resource Services, was approved.
   f) The 2015-2018 fire services contract with the City of DeKalb was approved. This contract provides for fire and ambulance services provided by the city to the university. As part of this contract, NIU will fund the purchase of a used ladder truck ($275,000). Compared to the actual costs of providing the service and the amount paid by many other MAC schools, this was characterized as a relative bargain.
   g) The committee recommended approving the expenditure of $275,000 for the development of the Huskie Pups tram project, which will involve infrastructure modifications and the purchase of the first vehicle. It is envisioned that when operative, the tram system will facilitate movement of students and staff across the campus. Additional funds will be required for the full deployment of the system, if the demonstration project is successful. The SA president spoke in strong support of the project. Some members of the
committee questioned whether the trams had sufficient capacity to make any real difference. The cuteness of the idea (especially the name, Huskie Pups) was apparently very compelling.

h) There was an extensive discussion regarding increasing the amount of contractual authority given to the president by the board. Currently, the board must approve any expenditure above $250,000. However, since the board only meets four times per year, it has been historically necessary to call special meetings for expenditures that have time constraints (e.g., the Orange Bowl). Increasing the amount that the president could spend without board approval would allow the university to be more nimble in its negotiations with contractors and service providers. While the committee agreed that the dollar amount should be increased, the parameters for the dollar amount of the increased authority were not finalized. This remains a work in progress.

i) There was a presentation by Bill Nicklas of the improvements to be made to the campus this summer (Information Item).

Respectfully submitted,

Alan Rosenbaum, Ph.D.
University Advisory Committee
The Finance, Facilities and Operations Committee of the NIU Board of Trustees met on Thursday, August 28, 2014. The meeting was chaired by Trustee Marc Strauss. The meeting was called to order at approximately 1:15 p.m. There were seven action items and six informational items on the agenda.

I. **Action Items**: The Board of Trustees considered and approved seven action items submitted by the Board Committees including:

A. Fiscal Year (FY) 2015 Internal Budget – Nancy Suttenfield reported that she and the Executive Vice President and Provost now work closely together to assure the appropriate use of resources needed to fulfill the academe mission in a high quality manner that benefits our students alone with appropriate attention to fiscal responsibility. She said that transparency and guiding principles have become accepted as proven best practices. They promote accountability through a high degree of openness. She reiterated that due to uncertainty about FY 2015 state appropriations, President Baker had placed a freeze on all hiring early in FY 2014. They are making strategic use of attrition to address the NIU deficit. This budget totals approximately $422 million.

B. FY2016 Budget Request Guidelines – Nancy Suttenfield reported that budget requests are due to the IBHE in October. The FY2015 recommended guidelines included: a 3.2% increase for salaries, 3% increase for utilities, general costs, and library/technology, $3,061,000 in program priorities, and $3,500,000 in deferred maintenance.

C. FY2016 Appropriated Capital Budget Request – Bill Nicklas reported that there were a number of regular capital projects prioritized on the list. In priority order these included:
   - Computer Science, Health Informatics & Technology Center
   - Davis Hall Renovation
   - Academic Buildings HVAC & Window Replacement
   - Roadway Reconfiguration & Repair
   - Wirtz Hall Renovation
   - Campus Signage and Way Finding
   - Elevator Rehabilitation & Renovation
   - NIU – Hoffman Estates Education Center

   Eighteen capital renewal projects were on the list but are currently unfunded.

D. FY2016 2016 Nonappropriated Capital Budget – Nancy Suttenfield presented this budget which is developed from requests submitted by department heads and physical plant and facility users. There were 11 projects with a total budget of approximately $5.4 million.

E. ITS Oracle Exalogic Hardware and Software – Brett Coryell presented information regarding the need for NIU to replace aging PeopleSoft ERP web and application hardware. This is the third and final platform of the Oracle system. Coryell said this would put NIU at state of the art for this system. The cost will be $800,000.

F. Grant Central Core Roof Replacement – Bill Nicklas presented information describing the repairs urgently needed to the center section of Grant Central. The project budget is $812,000.
G. Montgomery Hall and Psychology Building Animal Facility Renovation – Bill Nicklas explained that our Animal Laboratory was found to not be in compliance to minimum performance standards in regards to HVAC system, humidity, noise, and lighting levels. By complying with the Association for the Assessment and Accreditation of Laboratory Animal Care International, this will allow NIU researchers to collaborate with other major research universities.

II. Information items (None of which were discussed):

A. FY2014 Report of Tuition and Fee Waivers
B. FY2014 Report of Capital Activities
C. FY2014 Annual Report of Transactions Involving Real Property
D. FY2014 Annual Report of Cash and Investments
E. Quarterly Summary Report of Transaction in Excess of $100,000
F. Annual Summary Report Obligation of Financial Resources

The meeting adjourned at approximately 2:30 p.m.

Respectfully submitted,

Jay Monteiro
University Advisory Committee Representative
NIU Board of Trustees Legislative Affairs, Research and Innovation Committee
August 28, 2014

The Legislative Affairs, Research and Innovation Committee of the NIU Board of Trustees met on Thursday, August 28, 2014. The meeting was chaired by Trustee Cherilynn Murer. This committee is newly re-configured to incorporate the Legislation and External Affairs Committee with the former Ad-Hoc Committee on Sponsored Research Activity and Technology Transfer. The meeting was called to order at 11:00. UAC representative Haliczer commended the BoT for its support for employees in the area of pensions, commenting that the University has lost, and will lose more of the excellent research faculty and other employees due to concerns about the pension situation. Chair Murer expressed the Board’s strong support for employees and the pension situation.

Chair Murer and Vice President Lesley Rigg gave a verbal introduction about the appointment of the newly-hired NIU Director of Federal Relations, Dr. Anna Quider, who, with a background in science, research and work with the federal government, will develop relations with federal agencies and legislators in order to advance the University’s education, scientific and research missions. She will be coming to NIU for the November 6 meeting of the LARI committee.

Vice President Rigg reported on a number of meetings between University administrators and various legislators on matters, including Senator Durbin coming to talk with student leaders about student loan debt, meetings on the Student Emergency Loan Act, a roundtable in Rockford about small enterprises, and an economic summit on student concerns and student engagement. President Baker commented that he has met with the Presidents and Chancellors about legislative concerns, including pensions, operating budgets and regulatory reform that will be addressed in the coming legislative session.

Assistant Vice President Mike Mann discussed the FY 2015 budget. The University budget was cut by $223,000, which was less than the $50 million cut that had been proposed. There will be intense discussion in the session on the income tax issue, set to expire later this year. He reported that the IBHE will be developing its FY’16 budget, while facing serious fiscal challenges. He reported that the Governor signed the “Smoke-Free Campus Act”, for which the only exception is smoking in vehicles traveling through campus. The Act is due for implementation July 15, 2015.
Vice President Rigg then presented a powerpoint entitled: “Drilling Down in the Research Enterprise through Accountability System Design: Process, Content and Accountability”. The presentation talked about how new research faculty enter the university with a “start-up package” which will help them with research costs. She discussed external funding and how NIU compares with a number of peer institutions. She discussed the grant application process, services provided by NIU to assist researchers, and discussed a number of examples of collaborative research projects by NIU faculty and departments. She emphasized the importance of providing faculty with start-up assistance, hiring clusters and cohorts in research areas, and considering “strategic hires”, where faculty are research-ready. She emphasized the importance of mentoring, networking and assistance with proposal development. This was the third in a series of university presentations to the Ad-Hoc committee.

The next meeting of the LARI Committee will take place on November 6, 2014. The meeting was adjourned at approximately 12:15.

Respectfully submitted,

Deborah Haliczer
Dan Gebo
University Advisory Committee
NIU Board of Trustees Compliance, Audit, Risk Management, and Legal Affairs Committee Meeting
May 29, 2014

The Compliance, Audit, Risk Management, and Legal Affairs Committee of the NIU Board of Trustees met on Thursday, May 29, 2014 at Dekalb. The committee was chaired by Trustee Robert Boey. The committee discussed the issue of student athletes and collective bargaining that has recently been in the news as a result of the lawsuit filed by the Northwestern University football team. It was noted that the NLRB’s decision was restricted to private institutions, and that we are primarily concerned with compliance with NCAA regulations.

Respectfully submitted,

Alan Rosenbaum, Ph.D.
University Advisory Committee
The Compliance, Audit, Risk Management, and Legal Affairs Committee of the NIU Board of Trustees met on Thursday, August 28, 2014 at DeKalb. The Committee was chaired by Trustee Robert Boey and was called to order at 9:00 a.m. New Student Trustee Paul Julion was sworn in by Board of Trustees Chair John Butler. There were three requests to offer public comments: (a) Misty Haji-Sheikh voiced concern about an article in the fall 2014 issue of Northern Now, which included a “50-year plan” map of NIU that referenced John Street neighborhood improvements and possible housing in the “north forty” area; (b) David Carrier voiced concern over the planned pilot testing of small “electric buses” on campus; and (c) Michael Haji-Sheikh voiced concern about NIU financial partnerships and suggested the need for an audit of institutional finances.

There were two university reports presented:

1. Title IX (presented by Karen L. Baker, Associate Vice President, Administration and Human Resource Compliance and Nikkita Carrington, Assistant Director for Training and Development, Center for Affirmative Action and Diversity): Associate Vice President Baker and Assistant Director Carrington noted that Title IX covers more than equity in athletics, and they reviewed the true scope of Title IX (covering all sex-based misconduct including discrimination, harassment, hostile work environment, sexual violence, domestic violence, dating violence, stalking, gender-based harassment or discrimination). The ongoing Office of Civil Rights investigations of over 70 colleges and universities were reviewed (including two Illinois institutions and two MAC institutions). Title IX compliance requirements were reviewed, including the required procedures for responding to complaints of sexual harassment and/or sexual violence. Associate Vice President Baker and her office are engaged in campus-wide education and training for all NIU employees.

2. Risk Management (presented by Sara Cliffe, Director of Compliance Administration and Emily Hochstatter, Compliance Coordinator of Compliance): The definition and approaches to risk management were reviewed; an overview was provided of the 24 insurance policies provided through Compliance Administration (e.g., property, general excess liability, educator’s legal liability, liquor, crime, foreign travel); plans for future developments include cyber risk insurance, enterprise risk management, and the formation of a risk management committee.

The meeting was adjourned at approximately 10:30 a.m.

Respectfully submitted,

Greg Waas, Ph.D.
University Advisory Committee
Report on the NIU Board of Trustees Special Meeting  
May 29, 2014

The NIU Board of Trustees met on Thursday, May 29, at DeKalb. Chair Butler called the meeting to order at 2:05 p.m.

The BOT approved the hiring of search firms for the positions of Chief Diversity Officer and for a Sr. Associate VP for Human Resources. They also approved the fire services contract and the purchase of a new fire truck for the Dekalb F.D. The truck is part of a quid pro quo in which NIU gets a reduced charge for the fire safety contract. The board also approved funding for the central campus tram system (dubbed the Huskie Pups) and for the necessary infrastructure modifications for the system. It is anticipated that the Pups will be up and running (though not paper trained) during the Fall semester. They also approved $1.45 million for renewal of the Oracle and Peoplesoft maintenance contract. Finally, they will recommend to the full board that the Ad Hoc Committee on Sponsored Research Activity & Technology Transfer and the Legislation & External Affairs standing committee be replaced by a new standing committee to be called the Legislative Affairs, Research, and Innovation (LARI) Committee.

The meeting adjourned at 2:30 p.m.

Respectfully submitted,

Alan Rosenbaum  
UAC Representative
Report on the NIU Board of Trustees Meeting, June 19, 2014

The NIU Board of Trustees met on Thursday, June 19, at DeKalb. Chair Butler called the meeting to order at 9:05 AM. Items of interest were as follows:

Tenure and promotions were moved to the consent agenda and were approved.

Our state appropriation in the FY15 budget was reduced by a much smaller amount than had been anticipated ($223,000) but there are concerns that the plan for funding the budget is not well conceived contributing to concerns about the FY16 budget.

The board gave interim approval to the FY15 operating budget.

Funding for the Douglas demolition project and Lucinda extension was switched from local funds to Build America Bond funds.

The legislature passed a smoke-free campus bill which has not yet been signed by the Governor.

The board approved the appointments of Lisa Freeman as Executive VP and Provost and Lesley Rigg as VP for Research and Innovation Partnerships.

With the approval of the injunction, a number of employees that had previously submitted retirement papers, retracted them. The final figures appear to be that 200 employees retired and an additional 156 resigned. This was characterized by the president as not far off from a typical year.

The board approved the change in the standing committees to create the new Legislative Affairs, Research, and Innovation committee, which replaces the Legislation and External Affairs subcommittee, as well as the ad hoc Committee on Sponsored Research Activity and Technology Transfer which had been chaired by Trustee Murer.

Finally, the board held its annual elections. John Butler was re-elected chair of the board; Marc Strauss was re-elected vice chair; Wheeler Coleman was re-elected secretary; Cherilynn Murer was re-elected fourth member of the Executive Committee; and Robert Marshall was re-elected liaison to the Universities Civil Service Merit Board.

Respectfully submitted,

Alan Rosenbaum
UAC Representative
Report on the NIU Board of Trustees Special Meeting
August 28, 2014

The NIU Board of Trustees met on Thursday, August 28, 2014 in DeKalb, IL. The agenda included the following action items:

- President’s Report No. 93
  - University Recommendations
    - The BOT approved the expenditure authority for FY14 for outside legal Services/Forensics not to exceed $215,000

- Closed Session

The public meeting adjourned at approximately 2:25 PM.

Respectfully submitted,

William A. Pitney
UAC Representative
Committee on Resources, Space, and Budgets

Meeting With Academic Planning Council and the President and Provost
Monday, May 5th, 2014
15:00 - 17:00 HSC 505

As part of the vacancy hearing process, the Resources, Space and Budgets Committee (RSB) and the Academic Planning Council (APC) met with the President and Provost to provide comment on the proposed hires to be submitted to the President for the academic unit of the university. The President, Provost, and CFO framed the context for the hearings, the budget situation, and the overall vacancy hearing process.

The RSB and the APC were provided with a summary document that contained information that had informed the decision process. The Provost noted that the intent wasn’t for the RSB and APC to comment on individual decisions, but to provide feedback within the framework of the budget principles, the budget priority recommendations from RSB, and the role of the APC in making recommendations on academic programming. Consideration was also given to compliance, accreditation, and health and safety concerns, as well as potential synergies across departments and programs and efficiencies and essentiality in the Provost’s Offices recommendations to the President on hires for the academic unit.

The Provost provided an overview of the decision process in terms of the data and information that was considered and what had been requested from the individual academic units, and the iterative process those units had followed to provide information for the Provost’s Office. The documentation provided included the rationale presented by each unit for each position (justification, trend data, alignment with mission), whether this was a new or existing position, the position category (faculty, SPS, CS), salary, decision, and comments regarding the position. Specific examples were highlighted to illustrate the decision making process since the number of positions under consideration (223 from the 7 Colleges, Library, Provost’s Office and Graduate School) made it impossible in the available time to review each request. Each position was noted as either approved, approved conditionally, held pending further information, held but not approved, and not approved.

The requests were grouped by unit in the provided documentation that allowed the members of the RSB and the APC to form a broad overall perspective for each unit. Each unit had provided their position requests in priority order. No summary though was provided as to the number of decisions made in each decision category or a breakdown given as to the number of decisions in each category by unit. It was also difficult to form an overall perspective across all the requests, not only because of the number of requests, but also because the process was still in a state of flux. This was due to the uncertainty as to the state budget, NIU’s fiscal health, the lack of clarity as to the retirement situation due to the pending pension legislation,
separating positions previously approved and already in process, and whether all units listed both known and anticipated vacancies.

The President and Provost acknowledged that the process was in a state of flux and as the uncertainty around the budget and pensions improved the vacancy lists would be revisited and additional hearings held. If the budget approved, positions held might be subsequently green lighted. If new vacancies arose there would be an opportunity to add them to the list. At this time, the exact process for this was still a work in progress (since this meeting the fiscal and pension situation has become clearer, however, at this time as the RSB hasn’t met and therefore has not had an opportunity to learn how the vacancy requests have changed).

The RSB and APC were able to offer comment. Through this process a number of observations and suggestions were made. At face value each individual request made sense and had a valid justification although the type of data provided and the quality and quantity varied. The fact that the process did not involve across the board cuts and that the list of vacancies included new positions was praised. However, a concern was voiced that while this was the case, there was still a feeling that the number of positions approved reflected ‘saving’ money and that position control is not equivalent to deficit control. There were questions as to the degree to which decisions about mission, needs, and priorities were being made when no detailed strategic plan is in place that would allow for a more coherent long term matching of mission and needs and budget. The President acknowledged this and indicated he was planning to work with the University community to develop such a plan. It was also felt that more needed to be done to explore efficiencies/synergies and savings across the university. The President, Provost, and CFO acknowledged this and it was indicated such initiatives were in progress. There was also discussion about the importance of recruitment and retention to generating more funds as well as focusing on growth areas. This also led to questions about the need for competitive salaries to recruit quality people as well as exploring salary raises to recognize and reward the work of current employees. Questions also arose about vacancies arising from non-renewals of tenure-track faculty and the Provost indicated those would be approved and could move forward. A conversation also took place about hires for the forthcoming year to cover classes left open. The Provost stated that temporary hires could move forward as they have in the past to cover the next academic year.

The members of RSB and APC were asked to complete an online survey sent several days after the meeting that stated whether, overall, the requests and decisions were consistent with the President’s pillars, the RSB’s stated priorities as approved by University Council, and the Cabinet criteria. As the RSB has not met since this meeting, the committee hasn’t had the opportunity to learn the specifics of the feedback RSB and APC members provided. Comments from the President and Provost in other forums indicate that both the RSB and APC members acknowledged that decisions contained in the documentation provided were consistent with the President’s pillars, the RSB’s stated priorities as approved by University Council, and the Cabinet criteria.
University Council

Joe Frascello, NIU Student Association President

September 10th, 2014

Report

Our mission
The Student Association plays a critical role in the university’s system of shared governance. The Student Association serves as the voice of the student body to the administration. We further motivate students to be active leaders on campus by cultivating an environment of learning and experiences that go beyond the classroom.

Our focus this year
The SA plans to improve student retention and develop a quality college experience by fostering involvement and supporting student-career success.

- Spreading the word about Huskie Link
- Expanding student presence on committees and acting as the liaison between students and the administration
- Supporting student-based programs such as Huskie Tracks
- Inform the student body about the SA funding for organizations
- Following through with initiatives (see “Initiatives”)

Initiatives

- Preventative programming for sexual assault
- Mental health awareness

Additional significant projects

- Accessibility for the disabled
- Awareness of the new student grievance policy
- Supporting NIU Athletics & the Recreation Center
- Building on student engagement inside and outside the classroom (leadership development, internships, etc.)
- Promote anti-hazing programs (including the anti-hazing week)
- Growing the awareness of the Student Association

This report includes the current priorities of the Student Association but can and will change throughout the year based on the needs of the student body. We look forward to a great year!
Northern Illinois University  
Operating Staff Council  
Meeting Report: Thursday, August 7, 2014

The Operating Staff Council (OSC) met on Thursday, August 7, 2014 in the Holmes Student Center Ballroom for a brief meeting prior to StaffFest. The meeting was called to order at 9:15 a.m. by Jay Monteiro, OSC President.

During announcements, Andy Small reported that he had spoken to President Baker about the Civil Service Adviser position that the Operating Staff Council has been advocating. Small also had given President Baker the job description. Deborah Haliczer reported that the Employee Assistance Program had been reorganized recently back to her.

Sub-committee reports included:

Elections and Appointments: Barbara Andree and John Hulseberg volunteered to fill the roles of alternates for University Council members for Jay Monteiro and Gina Shannon.

Public Relations:
1. Patricia Liberty-Baczek and Pamela Roesner were elected co-chairs.
2. Webmasters Holy Nicholson and Pamela Roesner reported they were working on updating the OSC website.

Employee Advisory Council (EAC):
1. Andy Small reported that EAC is looking into Electronic voting on each Illinois state university for EAC elections, although paper would still be available.
2. Small will be going to Urbana to meet with the human resource group. The will be discussing Supportive Professional Staff vs. Civil Service positions.
3. Small reported NIU’s Civil Service audit will take place in September.

New Business:
1. A request for an OSC representative on the Ombudsperson Review Committee was filled by volunteer Carlos Raices.
2. It was announced that Council of Councils will take place on October 17, 2014 at SIU – Carbondale.
3. A brief discussion was made of a letter to the editor to the DeKalb Daily Chronicle that was critical of NIU President Baker.
4. It was agreed that members should prepare questions for the September 4, 2014 OSC meeting that President Baker would be attending.

The meeting was adjourned at 10:15 a.m.

Respectfully submitted,

Jay Monteiro  
President, Operating Staff Council
The SPS Council met on August 14, 2014. Our guest for that day was President Doug Baker. We were also joined by Faculty Senate President/Executive Secretary Bill Pitney, Operating Staff Council President Jay Monteiro, EAC Representative Andy Small, Faculty and SPS Personnel Advisor Paul Stoddard, and several additional members of the Operating Staff Council.

Much of the time in the meeting was devoted to talking with President Baker. President Baker began by giving a comprehensive presentation and powerpoint explaining the current fiscal challenges to the University budget, and the critical importance of student retention. He answered questions that arose during his remarks. He then answered about half of the list of 19 questions posed by members of the Supportive Professional Staff Council that addressed such questions as his goals for the coming academic year, Bold Futures follow up activities, Strategic Planning goals, compensation and increments, use of consultants, position hearings and hiring plans, morale and workloads. We were only able to discuss half of the questions and will hear further answers from President Baker at a later time.

SPS Council members summarized activities and plans for Welcome Days, the August 20 Town Hall Meeting, and a summary of upcoming SPSC events. The Constitution and Elections Committee completed election of a number of representatives and alternates and committee assignments as a result of several staff resignations from the University. It was reported that a first round of training took place for members of Grievance Hearing Boards, and Executive Secretary Pitney will be organizing additional training for all hearing board members at a later date.

Due to time constraints, the Council tabled discussion on a proposed Policy on University Service and a Cellular Service Stipend Policy draft proposal.

Next meeting: September 11.

Respectfully submitted,

Deborah Haliczer
UNIVERSITY BENEFITS COMMITTEE MEETING SUMMARY APRIL 10, 2014

The final meeting of the University Benefits Committee for 2013-2014 was held on April 10, 2014. Liz Guess reported on the upcoming Benefits Choice period (May 1-May 31) and what we knew to date. The annual briefing for the benefit changes took place on April 22, and Human Resources sent out a campus communication on any changes taking place. There were minimal increases in premiums, except dental, though there were increases in deductibles and co-pays. The amounts are posted on the HR and CMS home pages. The State appointed a new administrator of flex spending programs. There was no Benefits Fair this year since there were no substantive changes in benefit plans or vendors. At this time, the dependent audit is still scheduled for August but details will be sent to employees closer to the time, when details are known.

Pension updates included discussion of the pension issues raised at the last Faculty Senate meeting, and more detailed information is being sought on the specific challenges to the pension law. Haliczer brought to the attention of the Committee the communications from the Annuitants Association and a synopsis posted on the SURS website regarding legal challenges to the pension law. A SURS Pension Reform presentation for employees occurred on April 24 and the presentation was streamed for those who could not attend. Retirement application processing sessions were provided. There was an increase in retirements in May/June with some 200 retirements in total. Fewer than 10 rescinded their resignations when it was announced that a court finding resulted in an injunction that stayed the implementation of the pension law. The SURS website posted the changed information, and the retirement estimator returned to the earlier calculation formulas. SURS counselors contacted a number of those who had filed retirement applications to let them know the advantages and disadvantages of rescinding retirements. The Provost’s Office agreed to allow any employee to rescind their recent retirement in light of the pension law implementation delay. It could be another year before the law makes its way through the various lawsuits and legal challenges. SURS attorneys are expressing some confidence that the law will be judged unconstitutional. Human Resources
posted a range of pension information on their website and continues to update the campus. The Annuitants Association reported that a pension reform session was presented by SURS for retirees on April 23 at the Holmes Student Center. New updates will be disseminated in the fall.

The Committee discussed salaries and increments, the budget process and presentations made by the Interim Provost and Interim CFO. While the budget situation is quite serious, the Committee discussed the long-term impact of the lack of raises, and concerns about increasing workload and viability of academic programs when colleagues retire and it becomes harder to recruit new faculty and staff. The Committee urged that when the impact of retirements is known, and the budget situation becomes clear, the University administration will need to seek ways to address workload, compensation and increment concerns.

The UBC heard a discussion of a proposal by PCSW to address dual career hires. They reviewed a preliminary summary of the upcoming report. The Committee deferred any votes on the issue until the proposal is in its final version and they have an opportunity to review and discuss what is being proposed.

During the summer, the Committee’s annual report was drafted and will be voted on and approved at the September meeting.

The chair thanked those members whose terms were ending for their service to the Committee. One SPS position and one Operating Staff position were filled. Other appointments were made.

The committee adjourned after tentatively scheduling a meeting for September 4 at noon.

Respectfully submitted,

Deborah Haliczer, Chair
University Benefits Committee
ARTICLE 14:  UNIVERSITY FACULTY SENATE

14.6.3.10 To evaluate annually the services of the faculty and SPS personnel advisor and the president of the Faculty Senate/executive secretary of the University Council. Three faculty members from the Faculty Senate and one (1) member of the SPS council shall constitute the evaluation committee for the faculty and SPS personnel advisor. Two faculty members of the Faculty Senate who are not elected faculty members of the University Council, two faculty members from the University Council, one (1) SPS member, one (1) operating staff member, and one student member from the University Council shall constitute the evaluation committee for the president of the Faculty Senate/executive secretary of the University Council. All members shall be voting members of either the University Council or the Faculty Senate. The members shall be selected by lot at the September or January meetings of the Faculty Senate and University Council depending on the evaluation period. If any member so selected cannot serve, another member who meets the same criterion shall be selected by lot. These evaluations shall constitute one-half of the personnel rating of the faculty personnel advisor and the total personnel rating of the president of the Faculty Senate/executive secretary of the University Council for those portions of each year during which they held those offices. These evaluations shall be forwarded to the executive vice president and provost who shall determine the annual salary increment for each individual. In so doing, the executive vice president and provost shall consult with each affected faculty member's department regarding the evaluation to be given to that faculty member's other professional activity;
AccessDL

The Center on Accessible Distance Learning (AccessDL) is funded by the U.S. Department of Education (grant # OPE P333A020044 and P333A50064) to share guidance and resources on making distance learning courses accessible to students and instructors with disabilities. It is directed by DO-IT. Listed below are directions for joining a discussion list as well as publications, videos, websites, resource centers, promising practices, and research.

Discussion List

- **AccessDL Discussion List** - is to discuss issues related to creating accessible distance learning courses. This list fosters ongoing discussion about accessible design, policy, practice, training, and support. It is supported by DO-IT (Disabilities, Opportunities, Internetworking and Technology) at the University of Washington. For more information about this list consult: [http://mailman.u.washington.edu/mailman/listinfo/AccessDL](http://mailman.u.washington.edu/mailman/listinfo/AccessDL)

Distance Learning Program Accessibility Indicators

- **Ten Indicators of Distance Learning Program Accessibility** - an opportunity to apply and to provide ongoing feedback on indicators of an accessible distance learning program.

Resources on Accessible Distance Learning

Overview Publications and Video Presentations

- **Real Connections: Making Distance Learning Accessible to Everyone** - DO-IT video and publication with strategies for designing distance learning courses that are accessible to students with disabilities.
- **Equal Access: Universal Design of Distance Learning** - a checklist to ensure access and promote the learning of all students.
- **World Wide Access: Accessible Web Design** - DO-IT video and publication on how to make web pages accessible to people with disabilities.
- **A Survey of Online Instruction Issues and Strategies for Postsecondary Students with Learning Disabilities** - a 2002 article by Robin Cook and Marsha Gladhart in *Information Technology and Disabilities Journal* that explores strategies for overcoming accessibility obstacles such as websites with poor navigation, crowded hyperlinks, and flashing graphics.

Guidelines for designing Internet-based distance learning courses to fully include all students. View more videos.

http://www.washington.edu/doit/Resources/accessdl.html
The Design of Accessible Distance Education Environments that use Collaborative Learning - a 2002 article by Katarina Schenker and Lawrence Scadden in Information Technology and Disabilities Journal that discusses accessibility issues that arise when collaboration and dialogue are central to success in an online course.


IMS Guidelines for Developing Accessible Learning Applications - overview and technical guidelines for the design of accessible online learning.

Accessibility of Learning Management Systems - accessibility issues for students with disabilities. Check out the summary of some of these issues presented by project CANnect.

How-To Guide for Creating accessible Online Learning Content - guidelines for online learning design from CANnect.

Access E-Learning - an online tutorial comprised of 10 modules that share techniques for making distance learning accessible to participants with disabilities.

Accessibility of eLearning - The Open University's introduction to challenges and solutions regarding e-learning access for individuals with disabilities.

Q&A's from DO-IT's Online Knowledge Base

- How can I select a web accessibility software tool? - overview of tools designed to check web accessibility.
- Are chat rooms accessible to people with disabilities? - overview of accessibility issues using chat.
- Are electronic whiteboards accessible to people with disabilities? - overview of accessibility issues with white boards.
- What are some of the barriers students with disabilities face in distance learning courses? - summary of accessibility challenges.
- What do distance learning professionals need to know about accessibility? - important issues regarding accessibility.
- How can I get started in making my distance learning course accessible to all students? - first steps to consider.

Training

- EASI - interactive web conferences and instructor-led courses through EASI (Equal Access to Software and Information).
- GRADE - free, online tutorial that explains how to create accessible distance learning materials from the Georgia Tech Research on Accessible Distance Education.
- WebAIM - an online course planning tool for creating your own web accessibility course from Web Accessibility in Mind.
- Web Accessibility 101 - free, self-paced, online course focusing on web accessibility policy, standards, and design from the University of Wisconsin.

Resource Centers

- The Center for Universal Design in Education - resources to help educators apply universal design to all aspects of the educational experience, including technology, services, and instruction.
- The National Center on Disability and Access to Education (NCDAE) - a center that addresses issues of technology and disability in education policies and practices to enhance the lives of people with disabilities.
- National Center for Accessible Media (NCAM) - a research and development facility dedicated to making media and information technology accessible to people with disabilities.
- WebAIM - resources from the Web Accessibility in Mind project, including a streaming video introduction, links to online courses and articles, and a tutorial.
- Technology and Universal Design - DO-IT's collection of videos, publications and web resources on the procurement, development and design of accessible technology.
- Accessible Technology at the UW - resource website on accessible technology hosted by the University of Washington.
- Center on Online Learning and Students with Disabilities - a collaborative center engaged in researching the accessibility of online learning offerings, particularly at the precollege level.

Promising Practices

- Michigan Virtual University: A Promising Practice in Developing Standards for Online Courses - integrating accessibility into online course standards.

http://www.washington.edu/doit/Resources/accessdl.html
PIVoT: A Promising Practice in Making an Online Physics Course Accessible - an example of a fully accessible course.

The University of Washington: A Promising Practice in Making Distance Learning Courses Accessible to Students with Disabilities - developing policies and practices at the distance learning program level.

Distance Learning: A Case Study on the Accessibility of an Online Course - experiences of one instructor.

Steps Toward Making Distance Learning Accessible to Students and Instructors with Disabilities - step-by-step process of the University of Washington.

Accessibility Documentation from Learning Management System (LMS) Vendors

Accessibility of LMS products is constantly evolving, but several vendors provide documentation regarding their products' accessibility features and how to deliver accessible courses using their products. Some examples are provided below. Also, Access Technology Higher Education Network (ATHEN) has coordinated several active collaborations between higher education institutions and LMS vendors to help the latter improve their accessibility. These are listed on the ATHEN Collaboration Groups website.

- Blackboard
- Desire2Learn
- Moodle
- Sakai

Research

- Research on Web Accessibility in Higher Education - a 2003 article by Terrill Thompson, Sheryl Burgstahler, and Dan Comden in Information Technology and Disabilities Journal, that explores the correlation between manual methods of evaluating website accessibility and evaluation by Bobby and evaluates the accessibility of key websites in selected post-secondary institutions.
- Online Distance Education - "Anytime, Anywhere" but not for Everyone - a 2001 article in Information Technology and Disabilities Journal by Axel Schmetzke, University of Wisconsin-Stevens Point.
# 2014-2015 MEETING SCHEDULE

**EXECUTIVE COMMITTEE OF THE FACULTY SENATE**

**STEERING COMMITTEE OF THE UNIVERSITY COUNCIL**

**FACULTY SENATE**

**UNIVERSITY COUNCIL**

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Spring Break March 8-15, 2015