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LOSAC Minutes 2022-02-10

Library Operating Staff Advisory Committee

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Minutes of the Regular Meeting of the Library Operating Staff Advisory Committee
(LOSAC)

Date: Thursday, February 10, 2022

Time: 1:30 p.m.

Microsoft Teams Meeting

Present: Joanna Kulma (Chair), Crystal Hill (Vice Chair), Stacey Bivens (Secretary), Tina Maxwell (LAC Representative), Kate Swope (Historian)

I. Old Business

A. Approval of Agenda

The agenda for February 10, 2022, was approved.

B. Archival Review

1. Agenda 12/09/2021: ready to be archived
2. Minutes 12/09/2021: ready to be archived

C. E-mail updates

Astrid Larson, Acquisitions, was added to the LOSAC e-mail list. Zak Effler has left and was removed from the list.

D. LOSAC Log

Nothing new has been added.

E. LOSAC Suggestion Box

No submissions were received.

F. Archiving Agenda and Minutes

Joanna has spoken to Brad Wiles, Head of Special Collections and Archives. The LOSAC historian will e-mail the LOSAC agendas and minutes to Brad and he will make sure they're archived. The minutes and agenda will continue to be posted on Blackboard.

G. Other

II. New Business

A. Libraries Advisory Committee (LAC)

The next LAC meeting will be held at 2:00 p.m. on February 18, 2022, on Teams.

B. Department Heads Meeting

Joanna shared her notes from this meeting.

Department Heads Meeting – 1/18/2022 at 9am on Teams

Present- Fred Barnhart, Gwen Gregory, Leanne VandeCreek, Hao Phan, Sarah McHone-Chase, Sarah Holmes, Bradley Wiles, Crystal Hill, Cliff Benson, Jamie Schumacher, Jeff Donahue, Joe Thomas, Nestor Osorio

Gwen Gregory: Tech services is focusing on keeping things going smoothly after all the retirements. Gwen will be holding office hours in tech services. Ask Gwen, Karen, and Michele the questions you would normally have for Jim or Susan. Some people got moved to empty offices to help with safety and so that they can work without masks.

Sarah McHone-Chase: IDS is working to rehire Tristan's position soon. They are working on implementing Rapido, but not until March. With COVID and Tristan leaving things had to get pushed back.

Brad Wiles: A lot of planning is going on in Special Collections. Beth is settling into her new position; they are hiring students for the semester and scheduling instructional sessions with students. Margaret has been very helpful in Regional History. There has been a lot of interest in the various collections and the reading room hours will be expanded starting January 31st.

Leanne VandeCreek: The reference desk will be virtual for the first month. This will be re-evaluated in the third week. If researchers need help, they can reach out to subject specialists. Instructors are reaching out for instructional sessions.

Cliff Benson: Not a lot going on with facilities. Not as many people are coming in. They are trying to be conscientious of the mask policy. The goal is to try to avoid confrontation as much as possible. The policy is the same as last semester. They are doing their best to handle all work orders. The ice maker and water dispenser in the staff lounge fridge isn't working.

Hao Phan: The SEA collection has hired a student who will start at the beginning of the semester. Hao and Brad have been talking about collaboration between Rare Books and SEA especially when it comes to the Constance Wilson collection. The Center for Southeast Asian Studies will be submitting for two grants (the Henry Luce Grant and the Title VI grant), the library is a part of these grants. Three instructional sessions have been set up for February.

Fred Barnhart: The ACRL survey is happening at the end of the month. Science on Sphere will be set up at the end of February and be up through the end of March.

Joe Thomas: IT is keeping up with the beginning of the semester craziness. They still have headphone, webcams, laptops, and anything else needed to work virtually available.

Jamie Schumacher: Jaime and her team are in the process of designing a new Huskie Commons institutional website and migrating everything over to the new digital platform. They are hoping to roll out the platform in early February. Drew and Jamie are the recipients of a \$350K grant to continue digital preservation and educational outreach.

Sarah Holmes: Sarah and Kate are working on a digital project for the Vermeer Quartet as well as scheduling tours and educational sessions.

C. New LOSAC Member

LOSAC welcomed Kate Swope. She is stepping in for Zak Effler who left the library. Kate is taking over the position of LOSAC historian. Joanna explained the duties of the Historian and the committee discussed the need for confidentiality.

D. Spring Meeting with the Dean

Joanna brought up the subject of a spring meeting with Fred. It was decided to find out whether library operating staff have an interest to schedule a meeting.

The LOSAC meeting adjourned at 1:54 p.m.

The next LOSAC meeting will be held on March 10, 2022, at 1:30 p.m. on Teams.