

10-14-2020

## **LOSAC Minutes 2020-10-14**

Library Operating Staff Advisory Committee

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# Minutes of the regular meeting of the LOSAC committee

**Date:** October 14, 2020

**Time:** 1:30pm

## **Teams Meeting**

**Present:** Tristan Draper (Chair), Joanna Kulma (Vice Chair), Tina Maxwell (Historian), Sarah Carli (Secretary), Crystal Hill (LAC Representative).

## **I. Old Business**

### **Approval of Agenda**

The agenda for October 14, 2020 was approved.

### **Archival Review**

- i. Agenda 9/9/20: Ready to be archived.
- ii. Minutes 9/9/20: Ready to be archived.

### **E-mail Updates**

Jeff Donahue is a new employee. His e-mail is: jdonohue@niu.edu.

Bryan Campbell has left NIU.

### **LOSAC Blackboard Suggestion Box**

No submissions received.

### **Annual Operating Staff meeting with the Dean**

Tristan reports that she has spoken to Fred and he has asked if it could be held this Friday during the Library Forum. Tina brings up, however, that the Forum includes faculty who are not included in LOSAC business. Tristan proposes a meeting after the forum once all faculty have left. Everyone agrees this is a good option. [As of finalizing these Minutes, the Library Forum was switched entirely into the Annual OS meeting.]

### **Other**

Tristan reports that she will be working on the Annual Report and will be sending that out to all of us shortly.

## **II. New Business**

### **Department Heads**

No meeting held.

### **LAC**

Crystal reports that Gwen mentioned new library cataloging and the Huskie search. There is now a new front-end for CARLI and it is currently being tested. Dr. Gorman is impressed with virtual shelf search. Interlibrary loan has slowed due to COVID-19 since most libraries are still closed. Leanne would like to do some user education for the new

interface. A plagiarism checker was proposed, and while Fred noted that the budget does not currently allow for one, he will include it in future proposals.

#### **Other**

This humble Secretary asked for clarification regarding the timeline for Minutes being sent out and their final review before placing them within Blackboard. In the instance of a correction, should an updated copy of the Minutes – in addition to the original already sent – be uploaded to the Archive? Tristan confirmed that is the case.

#### **Link to OSC Minutes**

[OSC Minutes for September 2020](#)

Meeting was adjourned at approximately 1:45pm.

Our next regular meeting is scheduled for November 11<sup>th</sup>, 2020 at 1:30pm through Teams.

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Respectfully submitted,  
Sarah Carli, LOSAC Secretary