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OSC Minutes 2024-09-05

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Minutes
Operating Staff Council
September 5, 2024
Hybrid in Person and Virtual Meeting (Teams) – 9:00 A.M.
Approved October 3, 2024

Present: Nicole Adams, Cindy Kozumplik, Natasha Johnson, Mandy Kreitzer, Rave Meyer, Frances Mitchell/Admin. Aide, Sara Richter, Tracey Ward, Tiffany Morris, Tawanda Paul, Cindy Robinson, Jim Slagstad, Jay Monteiro, Mark Pietrowski, Kathy Mosher, Sam Hawkins, Rob Kerschke, Tiffany Morris, Angie Gutierrez-Vargas, Patty Wallace, Jessie Alex, Tamara Boston

Non-members present: Lisa Pitney, Lesly Schook, Renata Catlett, Caroline Kosmel, Linda Srygler, Chris Doe, Christopher Gilbert, Holly Nicholson, Alan Clay, Felicia Bohanon, Gigi Beaird, Karen Smith, Laurie Elish-Piper, Ben Creed, Sandra Cox

Absent:

I. Call to Order

President Johnson called the regular meeting of the OSC to order at 9:00 AM

II. Roll Call

Attendance was called by Mandy Kreitzer. Met the minimum quorum of 9.

III. Approval of Agenda

Kozumplik made a motion to accept the agenda. The motion was seconded by Slagstad and passed by vote.

IV. Approval of Minutes

Richter made a motion to accept the August 1, 2024, minutes. The motion was seconded by OSC Hybrid General Meeting and passed by vote.

V. Treasurer's Report

Report on file read by Mosher. \$16,126.05 in our Operating Staff General Fund. We have \$710.36 in the Civil Service Emergency Fund. We have not received an update since 8/20 but hope to have an update on the staff dependent scholarship. Motion by Meyer. Seconded by Adams. Motion carried.

VI. Visiting Committees/Guests

- A. Provost Laurie Elish-Pieper – Discussion centered around student employment with questions on considering changing the restriction on student employment when a student is on academic probation so that we could better support students and allow them to be more successful than an outside employer. Natasha Johnson shared feedback collected from students and improvements to campus recreation that were based off of feedback from the students' made improvements that the students greatly enjoyed. Cindy Kozumplik shared that the division of IT does not do any system updates the week leading up to the start of the semester or finals week to help support students, faculty, and staff.

VII. Public Comment

- A. None

Announcements/Correspondence

- A. **President's Report** – Natasha Johnson brought up the priority survey and establishing what the goals are to be measurable and celebrate when we address the focus as well as breaking out into smaller committees or groups. Natasha plans to do the survey on Qualtrics so that responses remain anonymous. Natasha reminded the group that September 20th is Rec Fest and in general to help students that may seem lost or need guidance.
- B. **VIII. Human Resources Update** – Alan Clay shared the Administrative Support Workshop is October 4th and will be with HRS and Academic Affairs where a lot of updates and refreshers on certain processes will benefit from optimization. This is an in-person event and a full agenda will be coming out in the coming weeks.

IX. Shared Governance Reports

- A. Board of Trustees – Ben Creed reported.
 - a. First fall meeting August 22nd.
- B. University Council – Ben Creed reported.
- C. Faculty Senate – Ben Creed reported.
 - a. Working on priorities for the next year.
 - b. In
- D. Supportive Professional Staff Council (SPSC) – No report.
 - a. Next meeting is in August.

X. Operating Staff Council Committee Reports

- A. Elections and Appointments – No update.
- B. Legislative Committee – Kozumplik no report.
- C. Public Relations/Activities – Sam Hawkins reported.
 - a. No report
- C. Workplace Guidance – Jim Slagstad reported.
 - a. No report
- C. Civil Service Emergency Fund – No report
- D. Celebration Committee – Kozumplik reported that they are trying for a Spring event and try to combine with the SPS event. No exact date yet.
- E. Scholarship update – No report.
- D. President's Report – None
- E. Employee Advisory Committee (EAC) – Chris Doe reported.

XI. Prior Business – None

XII. New Business – None

XIII. Adjournment

Kozumplik moved to adjourn the meeting. The motion was seconded by Mosher and passed by unanimous vote. The meeting was adjourned at 9:58. a.m.

Respectfully submitted,
Mandy Kreitzer, Secretary

Operating Staff Council